

Bidder Registration Process for Participation in E-Tender-cum-E-Auction of Minor Mineral Blocks in Uttar Pradesh

Only Indian Citizens having eligibility under the UPMM Rules 1963 shall be eligible to participate in E-Tender-cum-E-Auction of Minor Mineral Blocks in Uttar Pradesh. For bidder registration, prospective bidders shall be required to submit online application form on any of following URLs:-

➔ https://www.mstcecommerce.com/auctionhome/mstc/buyer_reg_mmb_up.jsp

➔ https://www.mstcecommerce.com/auctionhome/mstc/buyer_reg_mmb_up_insitu.jsp

After submission of online application form, bidder Registration is pending and non-activated. For Activation of Bidder Registration, a bidder is required to e-mail clearly visible scanned copies of following KYC documents duly self-attested preferably in PDF Format to upmines@mstcindia.in. Bidder is not required to submit Hard Copy of these documents.

- i) Aadhar Card
- ii) Character Certificate, issued by the Office of District Magistrate or Competent Authority
- iii) Duly signed copy of email from MSTC. (Bidders shall receive this email after successful submission of Online Registration Form)
- iv) Duly signed copy of Electronic Payment Bank Mandate Form certified by Bank alongwith one cancelled chequeleaf with Name of Applicant, Account Number, IFSC Code mentioned on the cheque leaf. (***Click Here for Electronic Payment Bank Mandate Form***) Bank details of bidders as provided by them at the time of registration at MSTC shall not be changed by MSTC during the conduct of entire E-Tender-cum-E-Auction process unless and until required in situations duly approved and intimated to MSTC by office of Director (Mines) Uttar Pradesh.
- v) Annual Bidder Registration Fees of Rs 2,000/- plus applicable taxes/duties to MSTC. Registration fees may be submitted to MSTC vide NEFT/RTGS using MSTC E-Portal. Bidders are required to submit Registration fee to MSTC using their bank account only. Third Party payments shall not be accepted and such payments, if received, shall be summarily rejected. Validity of bidder registration will be one year. After expiry of one year registration validity period, bidder will be required to submit Annual Renewal Fee of Rs 2,000/- plus applicable taxes/duties. Registration/Renewal Fee may be submitted vide RTGS/NEFT using any of following URLs:-

https://www.mstcecommerce.com/auctionhome/mmb/up/e-Payment_deact.jsp

https://www.mstcecommerce.com/auctionhome/mmb/up_insitu/e-Payment_deact.jsp

- vi) GST Certificate, where ever applicable.
- vii) PAN Card

- viii) Solvency Certificate issued by office of District Magistrate or Competent Authority and Bank Guarantee, if any. Bank Guarantee without Solvency Certificates shall not be acceptable.
- ix) No Dues Certificate issued by office of District Magistrate or Competent Authority. In case of new bidder, an Undertaking in this regard on Non Judicial Stamp Paper of Rs 100/- may be furnished.
- x) Partnership Deed in case of Partnership Firms/LLPs and DIN Nos of Directors in case of Limited firms.
- xi) Undertaking on Non Judicial Stamp Paper of Rs 100/- accepting that:-
 - a. You and/or your firm has not been blacklisted from participation in E-Tenders
 - b. No criminal case is pending against you and/or your firm.
 - c. No Recovery Certificate is pending against you and/or your firm.
 - d. You and/or your firm shall not submit any third party payment (**third party payment means any payment made from other than the bidder's bank account registered with MSTC**) during the e-tender-cum-e-auction procedure as you and/or your firm fully understand and accept that third party payments, if any, shall not be accepted.
- xii) Duly Signed Details of Digital Signature Certificate
- xiii) Certificate, if any, issued by District Magistrate of the district where the bidder is the immediate previous lease holder under Rule 23(2)(ख) of any notified area, in case of Insitu Blocks.

In case of any further query, following MSTC officials may be contacted:-

1. Shri Vijayant Narayan Singh, Deputy Manager, MSTC Lucknow, 0522-4244702
upmines@msteindia.in
 - ➔ Please be informed that it may take upto 2 Working Days to process any Registration Document after submission of all the required documents and requisite fee at MSTC as mentioned above. You are hence required to e-mail all above required documents and requisite fee at MSTC sufficiently well in advance to avoid any last hour hiccups. MSTC shall not be responsible for non-activation of your bidder registration account on account of delayed and/or incomplete submission of required documents and registration fee as mentioned above.
 - ➔ For participation in E-Tender-cum-E-Auction, Class III Signing Type Digital Signature Certificate will be required which is to be purchased by you at your own cost from any Certifying agency for issuance of Digital Signature Certificate. After activation of your bidder registration account, you will be required to login to your account using your User ID & password and thereafter map you Digital Signature Certificate (DSC) to it. Mapping

of DSC will be one time process. For System Configuration Settings, MSTC's Helpdesk No 033-22901004 may be contacted.

- ➔ You shall be solely responsible for maintaining the validity of above documents and furnishing them whenever required. During course of e-Tender-cum-E-Auction, if any document furnished by you is found to be incorrect/invalid/forged/expired, your Registration will become liable to be cancelled.

- ➔ Details of all cases wherein RC (Recovery Certificate) has been issued and/or blacklisting has been done by Govt of UP, shall be available on website of Directorate of Geology & Mines. MSTC shall not process registration of persons/firms against whom RC (Recovery Certificate) has been issued by Govt of UP. Registration of persons/firms blacklisted by Govt of UP shall not be processed at MSTC. All such registrations shall be pending till receipt of further clearance from Department of Geology and Mines, Govt of UP.

- ➔ E-mail is the primary mode of communication and hence Bidders in their own interest are required to keep their e-mail ID active and operational during the entire process of E-Tender-cum-E-Auction. It will be bidder's responsibility to check their e-mail regularly.

- ➔ It is deemed that before registering yourself as a bidder, you have thoroughly read and understood all the rules of Uttar Pradesh Minor Mineral Concessional Rules 1963 along with all its amendments till date and you hereby agree to abide by them all.

- ➔ It will be deemed that prior to participation in any E-Tender-cum-E-Auction Event, you have carefully read the Wigyapti published by concerned district and have understood all terms and conditions mentioned therein. It will further be deemed that prior to participation in any E-Tender-cum-E-Auction Event, you have carefully read and understood all concerned documents available on MSTC E-Tender-cum-E-Auction Platform including the entire procedure of bidding in the E-Tender-cum-E-Auction.