



# Digital Signature Guide

## e-Bidding portal for MLCL, Critical Minerals and Exploration Licenses

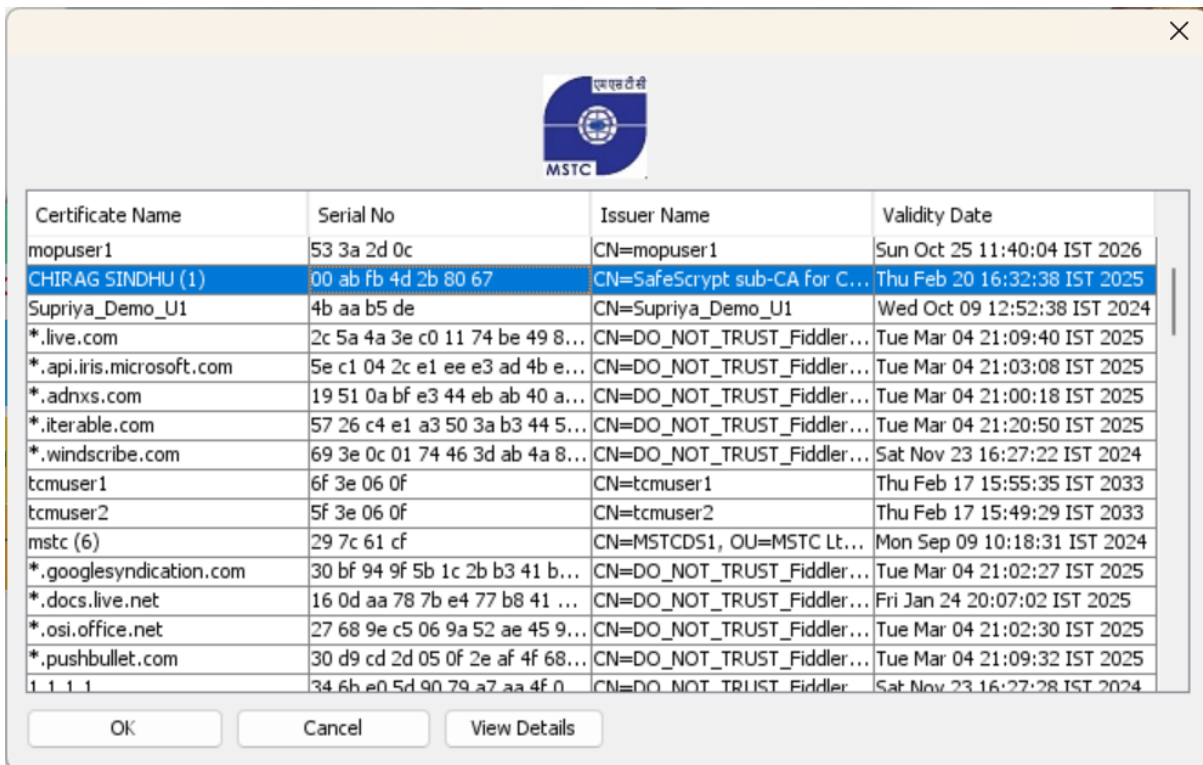
A Digital Signature Certificate (DSC) is a digital equivalent of a physical signature used for authentication in electronic transactions. It ensures the security and authenticity of transactions conducted online.

For Bidding in MLCL, Critical Minerals and Exploration Licenses on MSTC Limited (through e-portal <https://www.mstcecommerce.com/auctionhome/mlcln/index.jsp>), prospective bidders shall require Class 3 Signing and Encryption type Digital Signature Certificates issued by licensed Certifying Authorities (CAs) recognized by the Controller of Certifying Authorities (CCA) under the Information Technology Act, 2000 in the name of their Authorized Signatory.

Details on Certifying Authorities and process getting a DSC are available on CCA website [https://cca.gov.in/digital\\_signature.html](https://cca.gov.in/digital_signature.html).

After procuring a DSC in the name of Authorized Signatory, bidder has to ensure that DSC is connected to their computer and DSC drivers (as provided by the CA along with the DSC) have been installed in their computer.

Once the DSC has been correctly installed, when the bidder logs in by verifying their username and password, their DSC will be visible in DSC signer as shown below. On first login, the selected DSC will be mapped to bidder's account and in subsequent logins bidder will be required to login with username/password and DSC.



In case of any queries or System Setting Related Technical issues please contact – MSTC Helpdesk 07969066600 (Availability- 9:30 AM to 5:30 PM on all working days).



**DSC Expiry:** After expiry of the mapped DSC, the Authorized Signatory can login with their new DSC. Login with the new DSC after expiry will automatically map it to the Bidder's Account.

**Change of DSC:** After registration, bidder may update their DSC (if required), by logging into the portal and going to Delete DSC button. Here they can delete their currently mapped DSC and login with the new DSC.

**Unavailability of DSC:** In case DSC of the bidder is unavailable due to Loss/Destruction/Hardware problems etc, the can write to [mlclmstc@mstcindia.in](mailto:mlclmstc@mstcindia.in) through their registered email address, mentioning their username, pan number and request for deletion of DSC from their account. They can also contact the respective branch/region assigned to then. (region is mentioned in the activation mail sent to bidders on receipt of the registration fee).