Guide on submission of IPO

To submit IPO, the successful registered bidder has to login into our web site http://www.mstcecommerce.com/auctionhome/shakti/indexr2.jsp with his userid and password.

After login the home page will open.

Click on the link Submit IPO

On the next page the IPO link appears. To bid in the IPO a bidder has to click on the IPO number.

On the next page a popup will appear to run an application. Bidder will have to press on the Run button to run the application in his system. If the popup message to run the application does not appear then kindly modify the Java setting through the Java Control panel as mentioned at the last three page of this guide.

All the sources offered in the IPO will be visible in the IPO bid web page. A Bidder has to quote for discount in paisa (INR) against the respective source. If for a particular source the bidder does not want to offer any discount then he may not quote for that source. A bidder cannot offer same discount for two or more sources. Thus all the sources where the bidder is quoting non-zero value shall have different discounts.

Bidders are advised to read the Important Points for IPO submission available on the bidding screen before proceeding to submit their IPO bids.

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Event Details	Server Time : 2019/3/19 12:54:4			
Event No.		Event Start Date	Event Close Date	Currency
MSTC/ERO/Ministry of Coal/6/Kolkata/18-19/1337		2019-03-18 18:30:00.0	2019-04-25 23:59:00.0	

Sl No.	Source	Representative Grade of Coal	Quoted Discount (In Paisa)
1	Bilaspur State :Chhattisgarh	SECL	4
2	Talcher State :Orissa	MCL	0
3	Ranchi State :Jharkhand	CCL	0
	Final Submission		

Sample of valid IPO bid is shown above.

After entering the discounts in the system press the **Final Submission** button. The bid shall be signed by the registered DSC of the bidder as illustrated on the next page.

Event Details   Server Time :

				Currency
Event No.				
MSTC/ERO/Ministry of Coal				

Bid Signer -- Webpage Dialog   x

This is your final submission. Please confirm to proceed...

PLS. SIGN THE BID WITH YOUR REGISTERED DSC

Proceed To Sign Your Bid...

Sl No.	Source	Grade of Coal	Paisa)
1	Bilaspur State :Chhattisgarh	SECL	4
2	Talcher State :Orissa	MCL	0
3	Ranchi State :Jharkhand	CCL	0
	Final Submission		

To sign the bid by DSC press on the "**Proceed to Sign Your Bid**" button
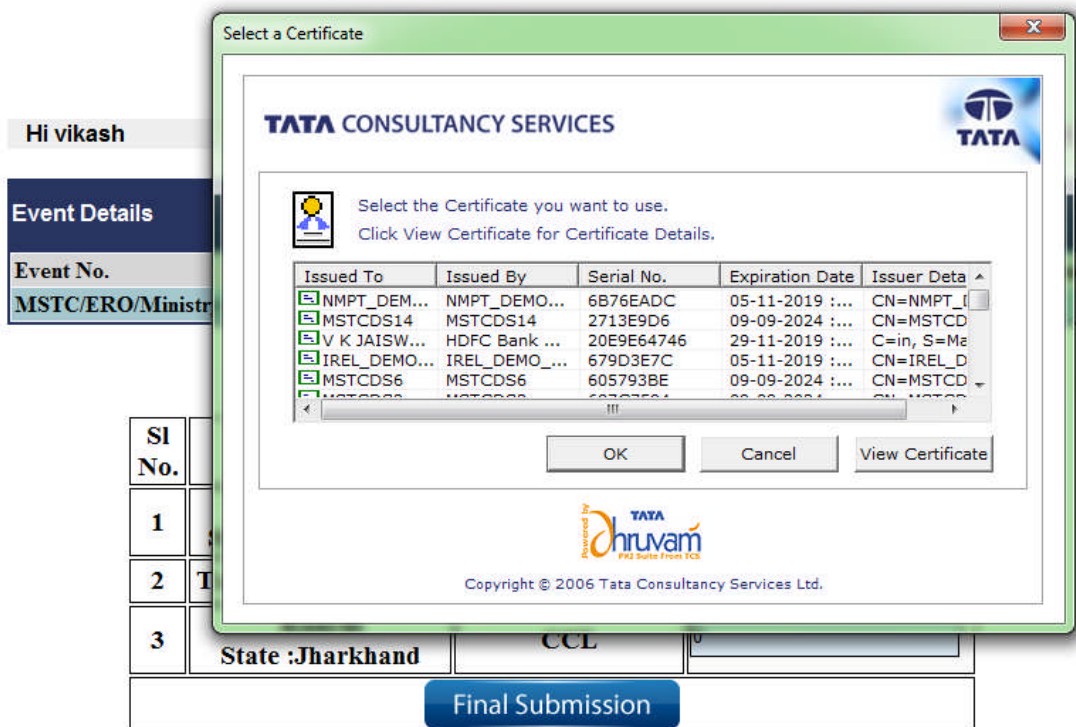
Select the DSC from the List of DSC.

After successful submission of the BID a confirmation e-mail is sent at the registered e-mail of the bidder and the web page confirming **IPO submitted** message is displayed.

Event Details	Server Time : 2019/3/18 19:24:55		
Event No.	Event Start Date	Event Close Date	Currency
MSTC/ERO/Ministry of Coal/6/Kolkata/18-19/1337	2019-03-18 18:30:00.0	2019-04-25 23:59:00.0	

Sl No.	Source	Representative Grade of Coal
1	Bilaspur State :Chhattisgarh	SECL
2	Talcher State :Orissa	MCL
3	Ranchi State :Jharkhand	CCL
	Withdraw Bid Delete Bid	

If a bidder wants to delete his bid the bidder has to press the **Delete Bid** button.

Event Details	Server Time : 2019/3/18 19:23:12		
Event No.			Currency
MSTC/ERO/Ministry of Coal			Paisa

Bid Signer -- Webpage Dialog

https://www.mstcauction.com/auctionhome/shakti/admin/deleteBid.jsp

To delete your bid.. Please confirm to proceed...

PLS. SIGN THE ACTION WITH YOUR REGISTERED DSC

Proceed To Delete Your Bid...

https://www   Internet | Protected Mode: Off

Sl No.		
1	Bilas	
2	Talcher State :Orissa	MCL
3	Ranchi State :Jharkhand	CCL
	Withdraw Bid Delete Bid	

Deletion of a bid had to be signed by the registered DSC. Once the bid is deleted by the bidder a confirmation e-mail is sent at the registered e-mail confirming the same.

Event Details	Server Time : 2019/3/18 19:28:11		
Event No.	Event Start Date	Event Close Date	Currency
MSTC/ERO/Ministry of Coal/6/Kolkata/18-19/1337	2019-03-18 18:30:00.0	2019-04-25 23:59:00.0	

IPO Deleted			
Sl No.	Source	Representative Grade of Coal	Quoted Discount (In Paisa)
1	Bilaspur State :Chhattisgarh	SECL	0
2	Talcher State :Orissa	MCL	0
3	Ranchi State :Jharkhand	CCL	0
	Final Submission		

A screen confirming **IPO deleted** message is displayed on the screen. Once the bid has been deleted the bidder has the option to submit fresh bid.

Event Details	Server Time : 2019/3/18 19:29:55		
Event No.	**Event Start Date**	**Event Close Date**	**Currency**
MSTC/ERO/Ministry of Coal/6/Kolkata/18-19/1337	2019-03-18 18:30:00.0	2019-04-25 23:59:00.0	Paisa

IPO Submited		
Sl No.	**Source**	**Representative Grade of Coal**
1	Bilaspur State :Chhattisgarh	SECL
2	Talcher State :Orissa	MCL
3	Ranchi State :Jharkhand	CCL
Withdraw Bid Delete Bid		

After successful submission of BID the bidder also has the option to withdraw its bid. To withdraw its bid the bidder had to press the "**Withdraw Bid**" button. Withdrawal of a bid had to be signed by the registered DSC. Once the bidder withdraws its bid then the system will not consider the bidder's offer for future computation

Event Details	Server Time : 2019/3/18 19:31:56		
Event No.	**Event Start Date**	**Event Close Date**	**Currency**
MSTC/ERO/Ministry of Coal/6/Kolkata/18-19/1337	2019-03-18 18:30:00.0	2019-04-25 23:59:00.0	Paisa

IPO Withdrawn		
Sl No.	**Source**	**Representative Grade of Coal**
1	Bilaspur State :Chhattisgarh	SECL
2	Talcher State :Orissa	MCL
3	Ranchi State :Jharkhand	CCL
Delete Bid		

Once the bidder withdraws its bid a confirmation e-mail is sent to the registered e-mail confirming IPO withdrawn message and a screen confirming **IPO Withdrawn** message is displayed on the screen.

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Event Details	**Server Time :** 2019/3/18 19:31:56		
Event No.	Event Start Date	Event Close Date	Currency
MSTC/ERO/Ministry of Coal/6/Kolkata/18-19/1337	2019-03-18 18:30:00.0	2019-04-25 23:59:00.0	Paisa

IPO Withdrawn		
Sl No.	Source	Representative Grade of Coal
1	Bilaspur State :Chhattisgarh	SECL
2	Talcher State :Orissa	MCL
3	Ranchi State :Jharkhand	CCL
	Delete Bid	

If a bidder wishes to re-submit its IPO bid after having withdrawn the previously submitted bid, it can do so by first deleting the withdrawn bid and then submit fresh bid. To delete the bid, bidder has to press the **Delete Bid** button. Once the bid is deleted again a confirmation mail is send at registered e-mail and screen confirming **IPO deleted** message is displayed on the screen.

| Event Details	Server Time : 2019/3/18 19:36:54		
Event No.	Event Start Date	Event Close Date	Currency
MSTC/ERO/Ministry of Coal/6/Kolkata/18-19/1337	2019-03-18 18:30:00.0	2019-04-25 23:59:00.0	

IPO Deleted

| Sl No.	Source	Representative Grade of Coal	Quoted Discount (In Paisa)
1	Bilaspur State :Chhattisgarh	SECL	0
2	Talcher State :Orissa	MCL	0
3	Ranchi State :Jharkhand	CCL	0
	Final Submission		

Bidder can submit its bid again.

Bidders can modify its bid by deleting its bids any number of times during the period IPO is live. Once IPO duration is over no modification shall be allowed.

Setting of Java Control panel to allow the system to run the MSTC e-Procurement application.
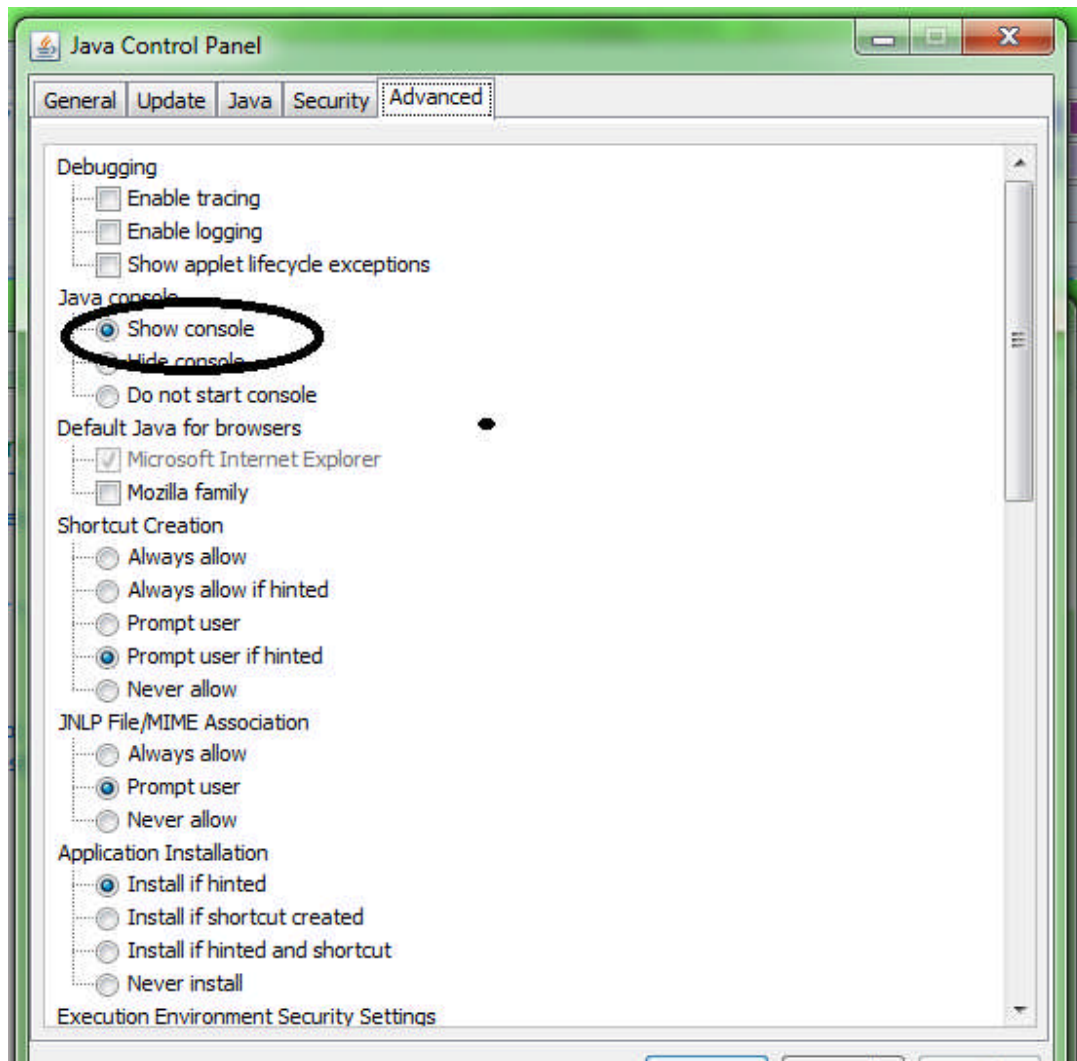
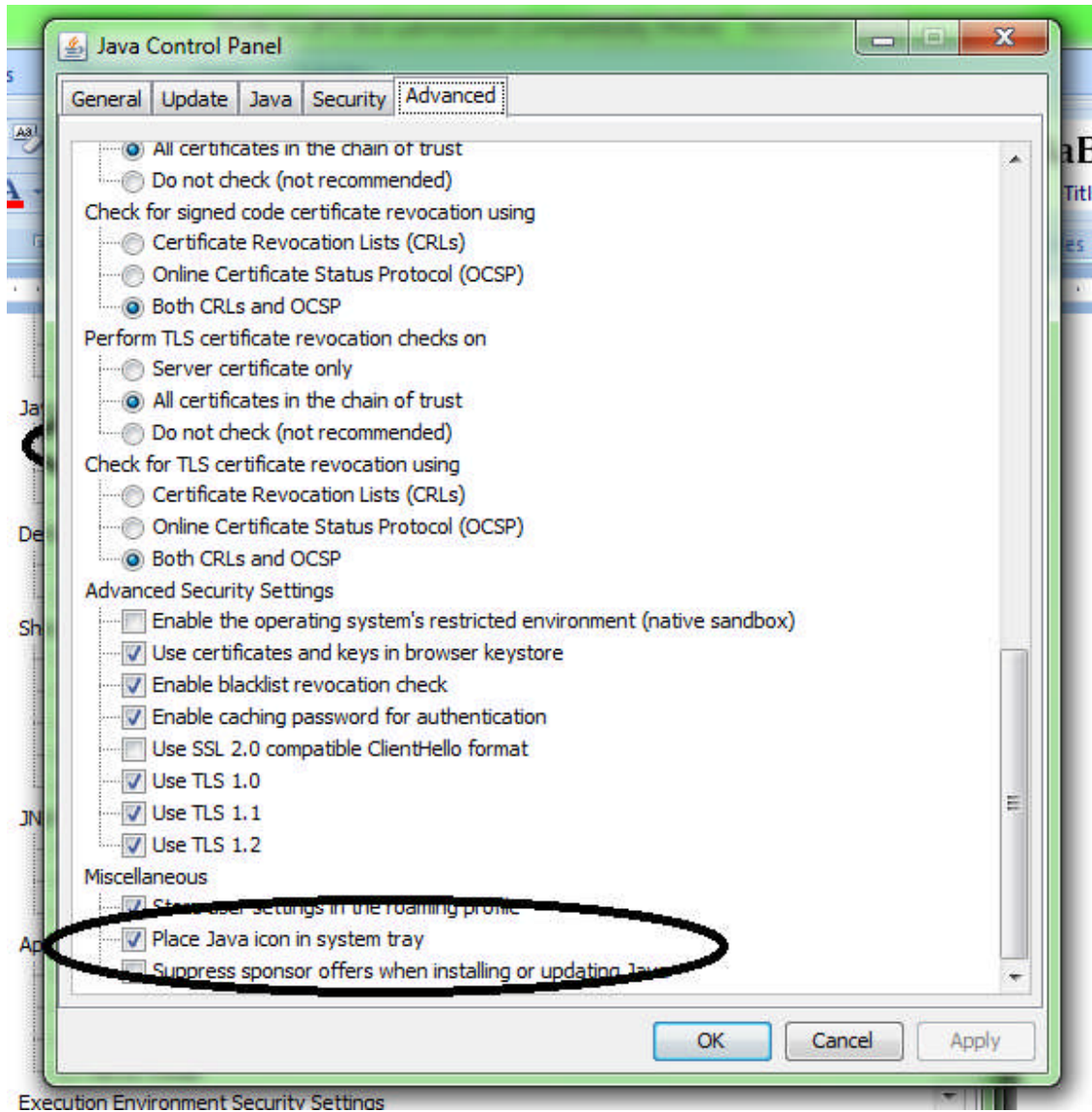**Open your control panel and find the Java icon**
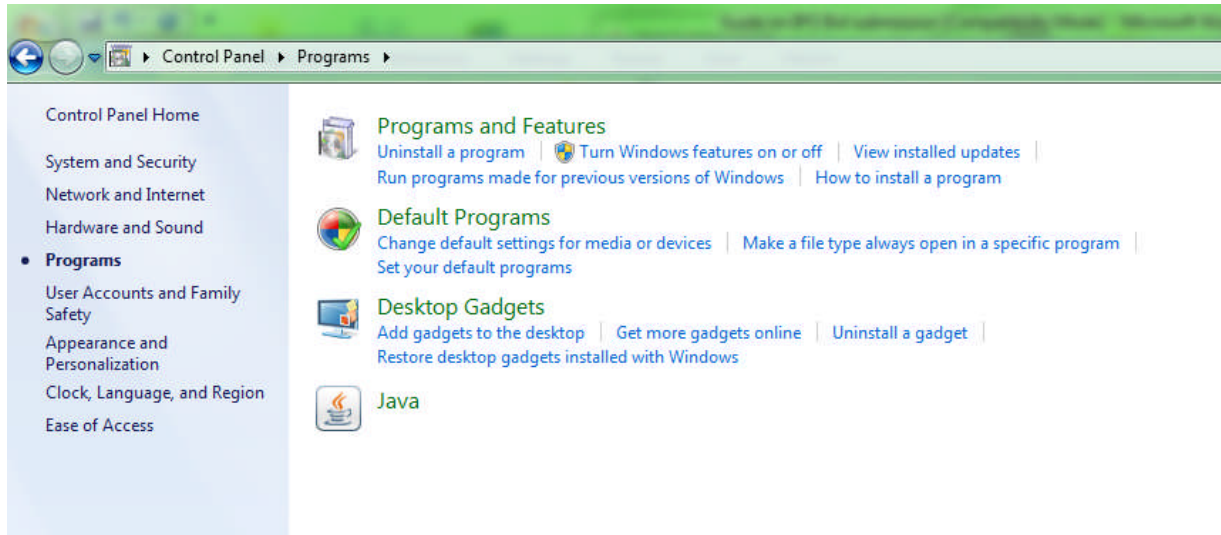
Double click the Java Icon
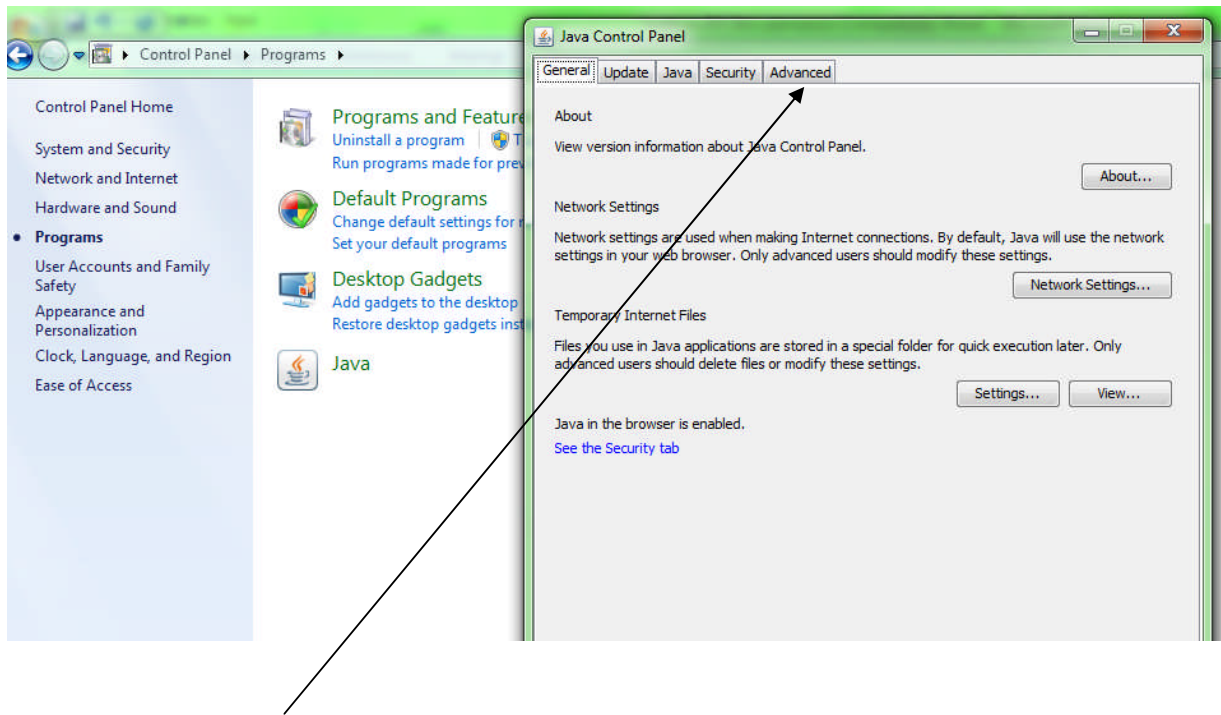
Click on the Advance button

Enable the Show console option

And check the Place Java icon in system tray and then press the OK button.