Guide on submission of IPO

To submit IPO, the successful registered bidder has to login into our web site <u>http://www.mstcecommerce.com/auctionhome/shakti/indexr2.jsp</u> with his userid and password.

After login the home page will open.



Click on the link Submit IPO



On the next page the IPO link appears. To bid in the IPO a bidder has to click on the IPO number.



On the next page a popup will appear to run an application. Bidder will have to press on the Run button to run the application in his system. If the popup message to run the application does not appear then kindly modify the Java setting through the Java Control panel as mentioned at the last three page of this guide.

All the sources offered in the IPO will be visible in the IPO bid web page. A Bidder has to quote for discount in paisa (INR) against the respective source. If for a particular source the bidder does not want to offer any discount then he may not quote for that source. A bidder cannot offer same discount for two or more sources. Thus all the sources where the bidder is quoting non-zero value shall have different discounts.

Bidders are advised to read the Important Points for IPO submission available on the bidding screen before proceeding to submit their IPO bids.

Hi vikash			Back
Event Details	Server Tim 2019/3/19 12:54:4	e:	
Event No.	Event Start Date	Event Close Date	Currency
MSTC/ERO/Ministry of Coal/6/Kolkata/18-19/1337	2019-03-18 18:30:00.0	2019-04-25 23:59:00.0	

Sl No.	Source	Representative Grade of Coal	Quoted Discount (In Paisa)
1	Bilaspur State :Chhattisgarh	SECL	4
2	Talcher State :Orissa	MCL	0
3	Ranchi State :Jharkhand	CCL	0
		Final Submission	

Sample of valid IPO bid is shown above.

After entering the discounts in the system press the **Final Submission** button. The bid shall be signed by the registered DSC of the bidder as illustrated on the next page.

Hi vikash

Server Time : **Event Details** × 🥫 Bid Signer -- Webpage Dialog Event No. Currency This is your final submission. Please confirm to proceed... MSTC/ERO/Ministry of Coal PLS. SIGN THE BID WITH YOUR REGISTERED DSC Proceed To Sign Your Bid. SI Source Grade of Coal Paisa) No. Bilaspur 4 1 SECL State :Chhattisgarh 0 2 **Talcher State :Orissa** MCL Ranchi 0 CCL 3 State : Jharkhand **Final Submission**

To sign the bid by DSC press on the "Proceed to Sign Your Bid" button

Back

Hi vikash				TANCY SERVI	CES		
vent Deta	ils		Select the Click View	a Certificate you v w Certificate for C	vant to use. Certificate Details	5.	
vent No.			Issued To	Issued By	Serial No.	Expiration Date	Issuer Deta 🔺
ISTC/ERC	Sl No.	str	EINMPT_DEM EMSTCDS14 EVKJAISW EIREL_DEMO EMSTCDS6	NMPT_DEMO MSTCDS14 HDFC Bank IREL_DEMO MSTCDS6	6876EADC 2713E9D6 20E9E64746 679D3E7C 605793BE 605793BE 00K	05-11-2019 : 09-09-2024 : 29-11-2019 : 05-11-2019 : 09-09-2024 : Cancel	CN=NMPT_I CN=MSTCD C=in, S=Me CN=IREL_D CN=MSTCD + View Certificate
	2			Copyright © 20	06 Tata Consultar	icy Services Ltd.	
	3	St	ate :Jharkhand	CC	L		
	3	St	ate :Jharkhand	Final Subn	nission		

Select the DSC from the List of DSC.

Hi vikash	Back

Event Details	Server Tim	e :	, and the second se
Event Betans	2019/3/18 19:20:54		
Event No.	Event Start Date	Event Close Date	Currency
MSTC/ERO/Ministry of Coal/6/Kolkata/18-19/1337	2019-03-18 18:30:00.0	2019-04-25 23:59:00.0	Paisa

	IPO Subn	nited 🗸
SI No.	Source	Representative Grade of Coal
1	Bilaspur State :Chhattisgarh	SECL
2	Talcher State :Orissa	MCL
3	Ranchi State :Jharkhand	CCL

After successful submission of the BID a confirmation e-mail is sent at the registered e-mail of the bidder and the web page confirming **IPO submitted** message is displayed.

Hi vikash			Back
Event Details	Server Time : 2019/3/18 19:24:55		
Event No.	Event Start Date	Event Close Date	Currency
MSTC/ERO/Ministry of Coal/6/Kolkata/18-19/1337	2019-03-18 18:30:00.0	2019-04-25 23:59:00.0	

Sl No.	Source	Representative Grade of Coal
1	Bilaspur State :Chhattisgarh	SECL
2	Talcher State :Orissa	MCL
3	Ranchi State :Jharkhand	CCL
	Withdraw Bid	Delete Bid

If a bidder wants to delete his bid the bidder has to press the **Delete Bid** button.

Event Details	3	2	Server Time : 019/3/18 19:23:12	
Event No.		💋 Bid Signer Webpage Dialog	er Ruer Bern Brenn Cheve 1	Currency
MSTC/ERO/M	Ministry of Coa	https://www.mstcauction.com/	auctionhome/shakti/admin/deleteBid.jsp	Paisa
s	il No.	PLS. SIGN THE ACTIC	d To Delete Your Bid	
		nttps://www. 🐨 internet Protected	Mode: Off	
	2 T	aichti Statt Olissa	MICL	
	2 T 3 Ra	aicher State (Orissa nchi State (Jharkhand	CCL	

Deletion of a bid had to be signed by the registered DSC. Once the bid is deleted by the bidder a confirmation e-mail is sent at the registered e-mail confirming the same.

Hi vikash			Back
Event Details	Server Time : 2019/3/18 19:28:11		
Event No.	Event Start Date	Event Close Date	Currency
MSTC/ERO/Ministry of Coal/6/Kolkata/18-19/1337	2019-03-18 18:30:00.0	2019-04-25 23:59:00.0	

		IPO Deleted	4
Sl No.	Source	Representative Grade of Coal	Quoted Discount (In Paisa)
1	Bilaspur State :Chhattisgarh	SECL	0
2	Talcher State :Orissa	MCL	0
3	Ranchi State :Jharkhand	CCL	0
2		Final Submission	

A screen confirming **IPO deleted** message is displayed on the screen. Once the bid has been deleted the bidder has the option to submit fresh bid.

Hi vikash			Back
Event Details	Server Tim 2019/3/18 19:29:55	e :	
Event No.	Event Start Date	Event Close Date	Currency
MSTC/ERO/Ministry of Coal/6/Kolkata/18-19/1337	2019-03-18 18:30:00.0	2019-04-25 23:59:00.0	Paisa

	IPO Subn	nited
Sl No.	Source	Representative Grade of Coal
1	Bilaspur State :Chhattisgarh	SECL
2	Talcher State :Orissa	MCL
3	Ranchi State :Jharkhand	CCL
	Withdraw Bid	Delete Bid

After successful submission of BID the bidder also has the option to withdraw its bid. To withdraw its bid the bidder had to press the "**Withdraw Bid**" button. Withdrawal of a bid had to be signed by the registered DSC. Once the bidder withdraws its bid then the system will not consider the bidder's offer for future computation

Hi vikash			Back
Event Details	Server Tim 2019/3/18 19:31:56	e:	
Event No.	Event Start Date	Event Close Date	Currency
MSTC/ERO/Ministry of Coal/6/Kolkata/18-19/1337	2019-03-18 18:30:00.0	2019-04-25 23:59:00.0	Paisa

	IPO Withd	rawn 🗸
Sl No.	Source	Representative Grade of Coal
1	Bilaspur State :Chhattisgarh	SECL
2	Talcher State :Orissa	MCL
3	Ranchi State :Jharkhand	CCL

Once the bidder withdraws its bid a confirmation e-mail is sent to the registered e-mail confirming IPO withdrawn message and a screen confirming IPO Withdrawn message is displayed on the screen.

Hi vikash			Back
Event Details	Server T	ime :	
Event Details	2019/3/18 19:31:	56	
Event No.	Event Start Date	Event Close Date	Currency

MSTC/ERO/Ministry of Coal/6/Kolkata/18-19/1337

2019-03-18 18:30:00.0 2019-04-25 23:59:00.0 Paisa

	IPO Withd	rawn	
SI No.	Source	Representative Grade of Coal	
1	Bilaspur State :Chhattisgarh	SECL	
2	Talcher State :Orissa	MCL	
3	Ranchi State :Jharkhand	CCL	
	Delete Bi	d	
	*		

If a bidder wishes to re-submit its IPO bid after having withdrawn the previously submitted bid, it can do so by first deleting the withdrawn bid and then submit fresh bid. To delete the bid, bidder has to press the Delete Bid button. Once the bid is deleted again a confirmation mail is send at registered e-mail and screen confirming IPO deleted message is displayed on the screen.

Hi vikash		Back	
Event Details	Server Tim 2019/3/18 19:36:54	e :	
Event No.	Event Start Date	Event Close Date	Currency
MSTC/ERO/Ministry of Coal/6/Kolkata/18-19/1337	2019-03-18 18:30:00.0	2019-04-25 23:59:00.0	

IPO Deleted			
Sl No.	Source	Representative Grade of Coal	Quoted Discount (In Paisa)
1	Bilaspur State :Chhattisgarh	SECL	0
2	Talcher State :Orissa	MCL	0
3	Ranchi State :Jharkhand	CCL	0
		Final Submission	

Bidder can submit its bid again.

Bidders can modify its bid by deleting its bids any number of times during the period IPO is live. Once IPO duration is over no modification shall be allowed.

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Setting of Java Control panel to allow the system to run the MSTC e-Procurement application.

Open your control panel and find the Java icon



Double click the Java Icon

Control Panel Home	Programs 🕨	General Update Java Security Advanced
System and Security Network and Internet Hardware and Sound • Programs User Accounts and Family Safety Appearance and Personalization Clock, Language, and Region Ease of Access	 Programs and Featu Uninstall a program Run programs made for pr Default Programs Change default settings fo Set your default programs Desktop Gadgets Add gadgets to the deskto Restore desktop gadgets in Java 	About View version information about ava Control Panel. About Network Settings Network settings are used when making Internet connections. By default, Java will use the network settings in your web browser. Only advanced users should modify these settings. Temporary Internet Files Files you use in Java applications are stored in a special folder for quick execution later. Only advanced users should delete files or modify these settings. Java in the browser is enabled. See the Security tab

Click on the Advance button



Enable the Show console option

Consul Undets Java Constan Advanced	
General Update Java Security Auvanceu	
All certificates in the chain of trust	
Do not check (not recommended)	
Check for signed code certificate revocation using	
Certificate Revocation Lists (CRLs)	
Online Certificate Status Protocol (OCSP)	
Both CRLs and OCSP	
Perform TLS certificate revocation checks on	
Server certificate only	
All certificates in the chain of trust	
Do not check (not recommended)	
Check for TLS certificate revocation using	
Certificate Revocation Lists (CRLs)	
Online Certificate Status Protocol (OCSP)	
Both CRLs and OCSP	
Advanced Security Settings	
Enable the operating system's restricted environment (native sandbox)	
Use certificates and keys in browser keystore	
Enable blacklist revocation check	
Enable caching password for authentication	
Use SSL 2.0 compatible ClientHello format	
	-
Use TLS 1.2	
Miscellaneous	
Standard Setungs in the roaming provide	
🖓 Place Java icon in system tray	
Suppress sponsor offers when installing or updating law	*
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And check the Place Java icon in system tray and then press the OK button.