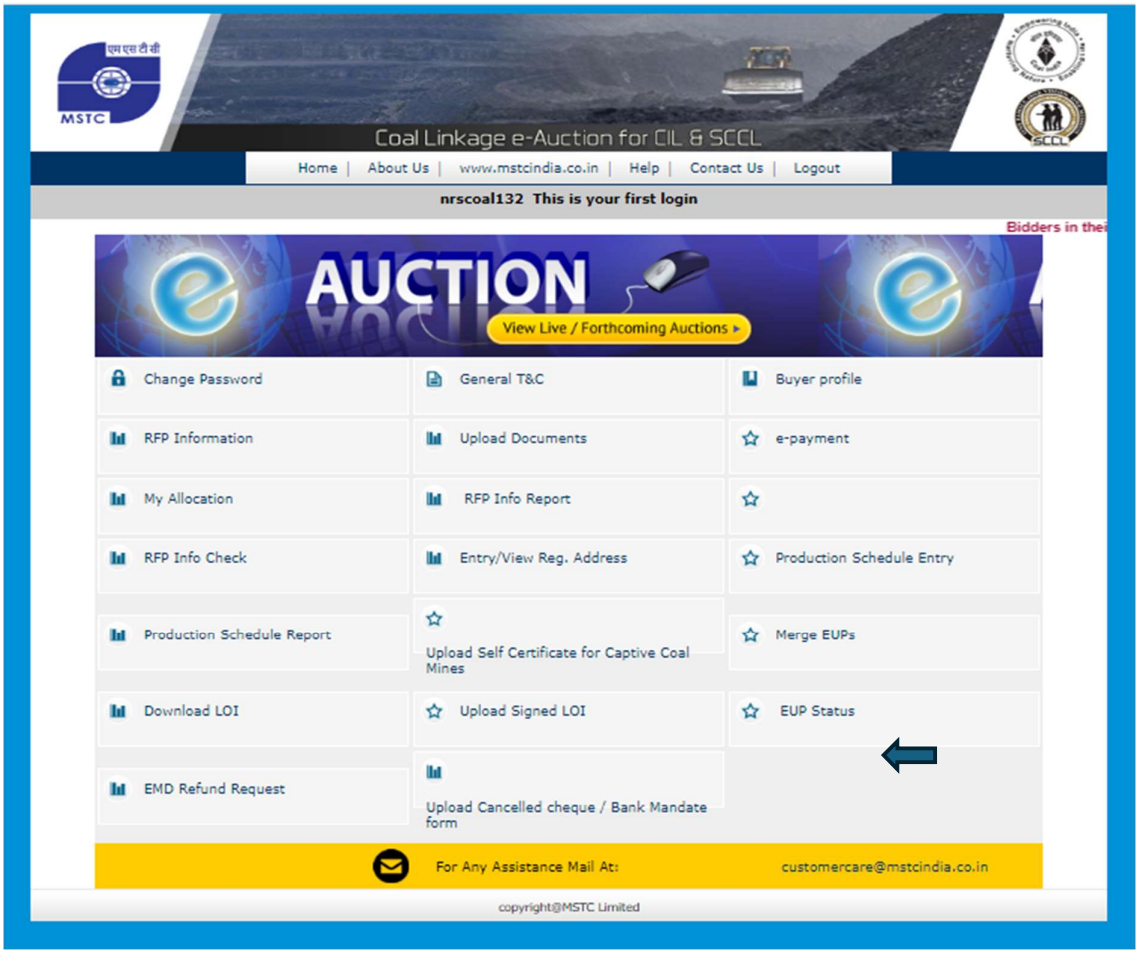
# Guide on Submission of RFP Information – Cement Sub Sector

## Login

Bidders need to login with their USER ID and Password. DSC shall be required for login. The Bidder shall have to register its DSC upon first successful login. Only the Authorised Signatory who has been duly authorised via Power of Attorney should use the DSC for login and bidding.

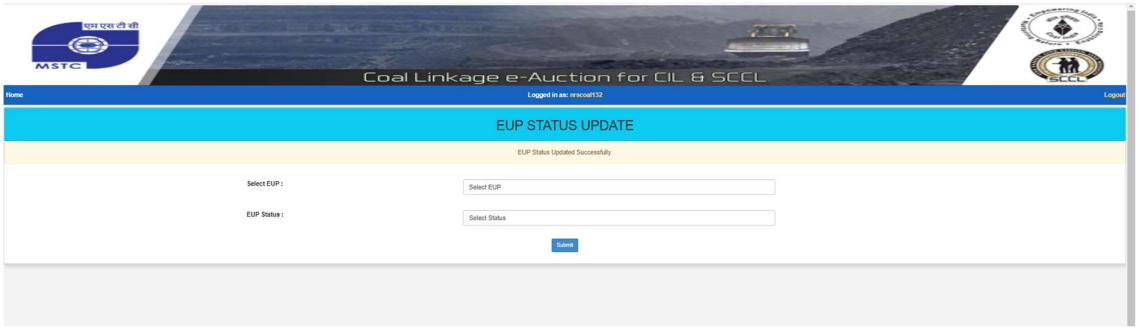
**The Bidder must ensure that the person logging in with DSC holds valid Power of Attorney.**

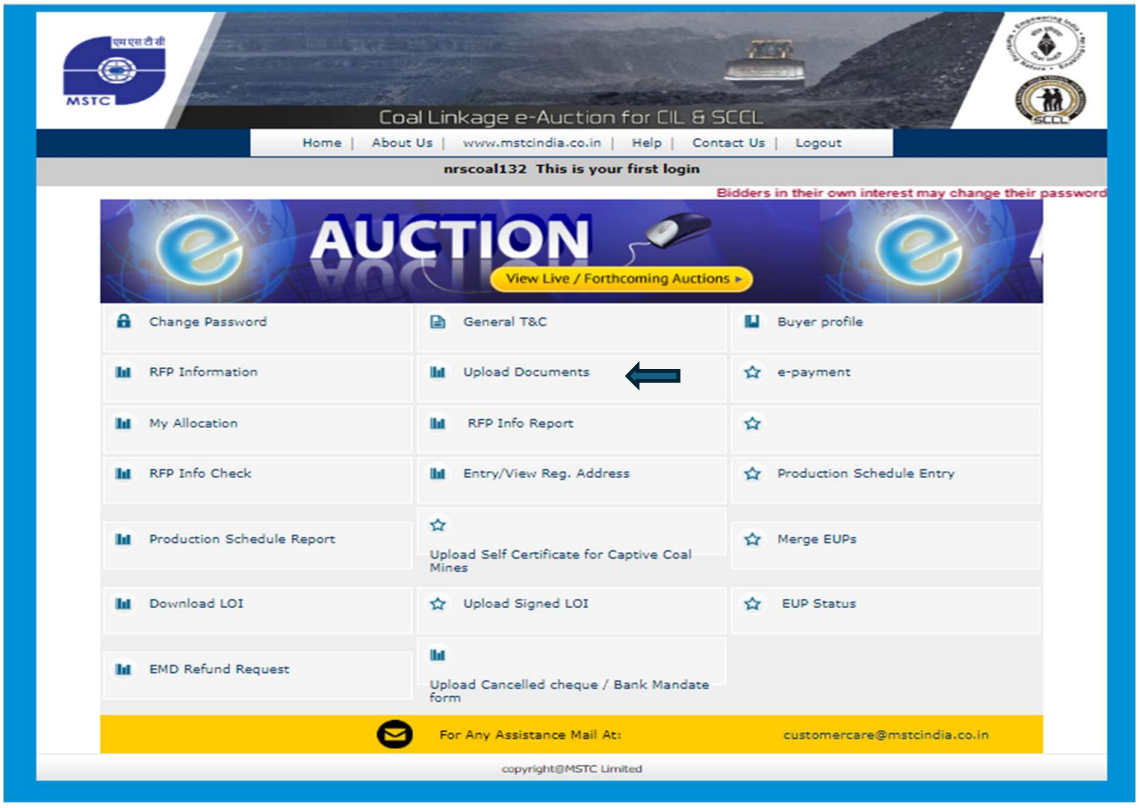
**Bidder Dashboard**



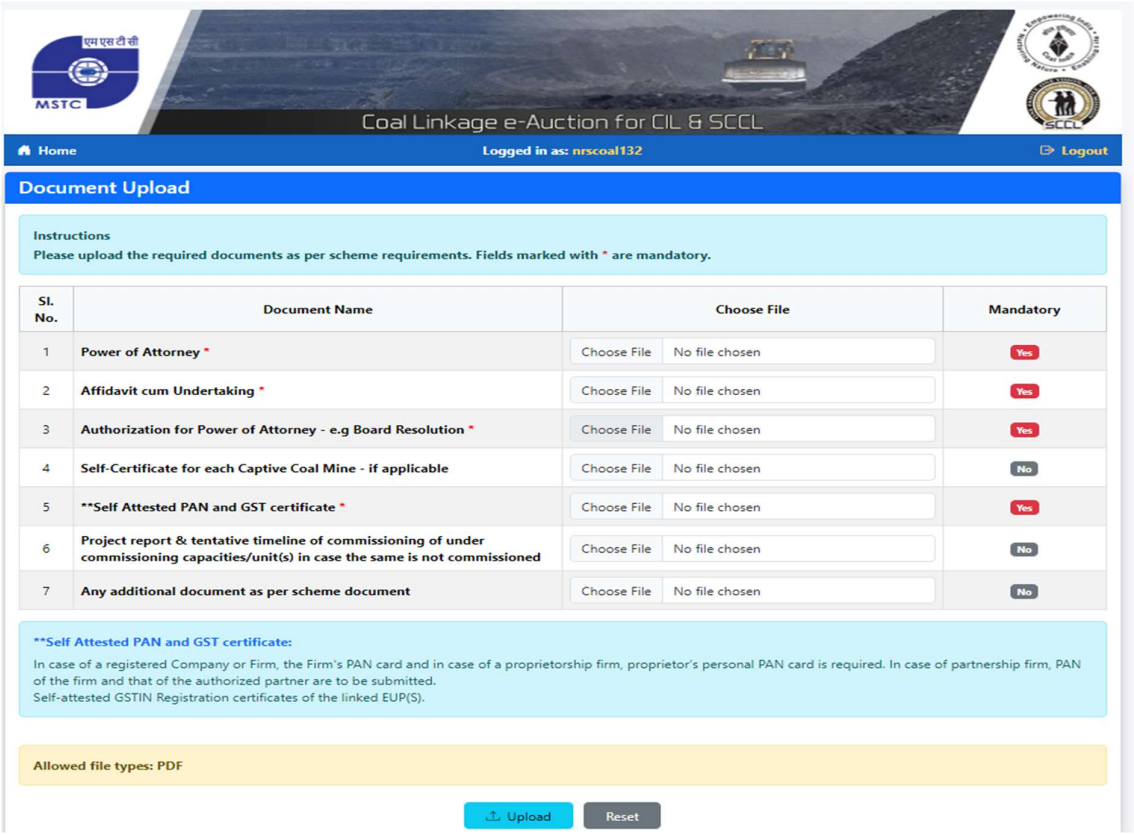
**Select the EUP and choose EUP status from the dropdown menu**

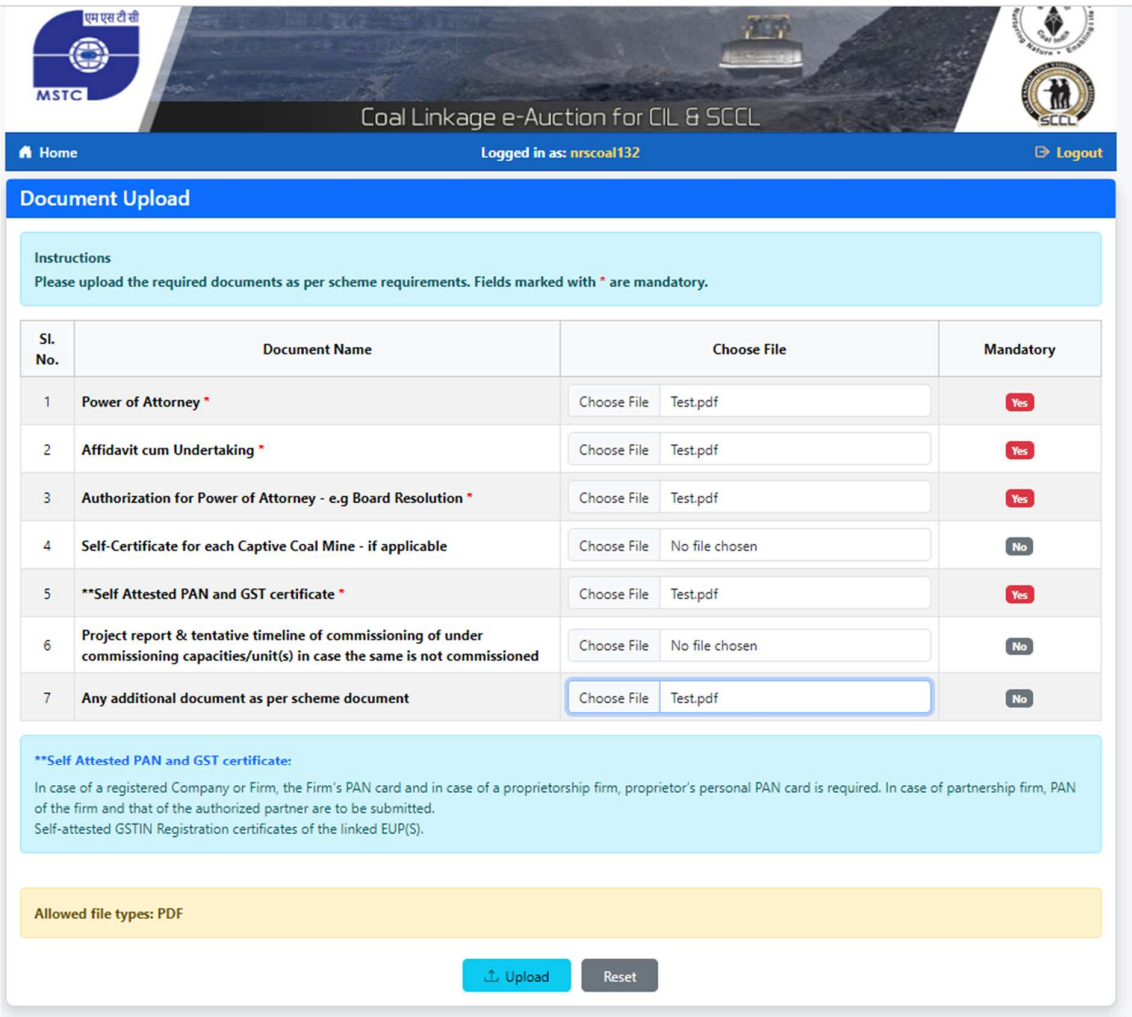
**Click on Submit**





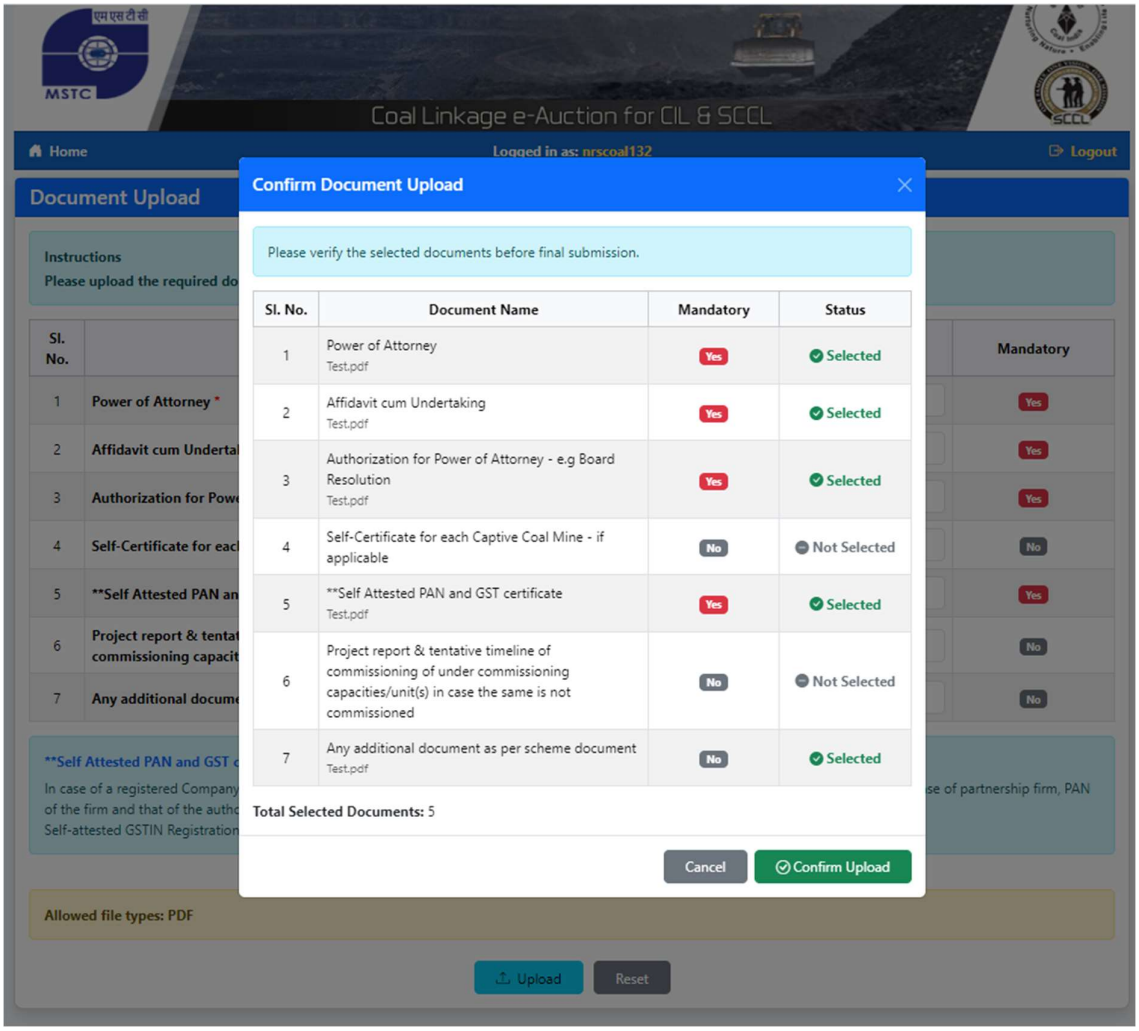

## Click on Upload Documents





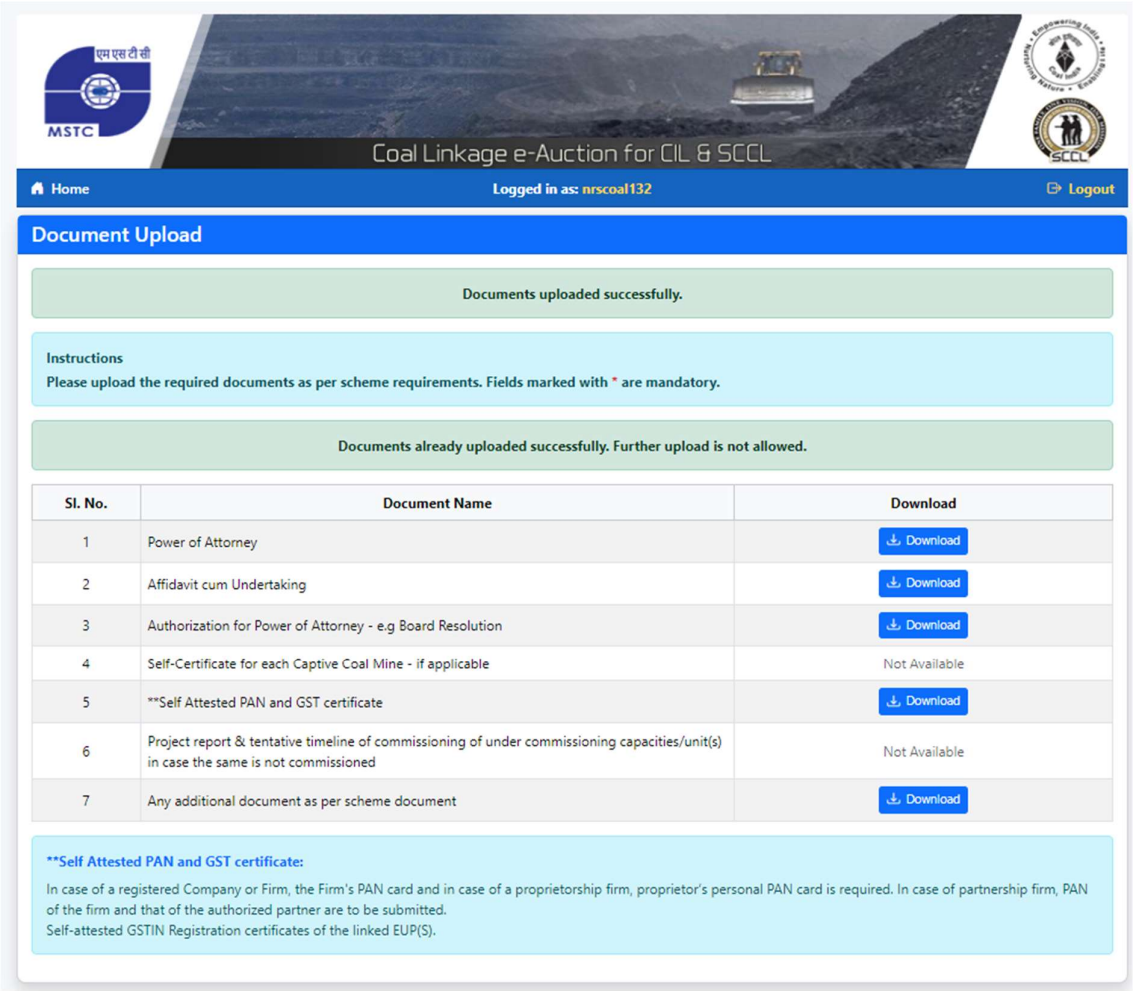

After choosing Files, Click on **Upload**

**NOTE: - Documents only in PDF format can be uploaded.**




A message will prompt to confirm upload.

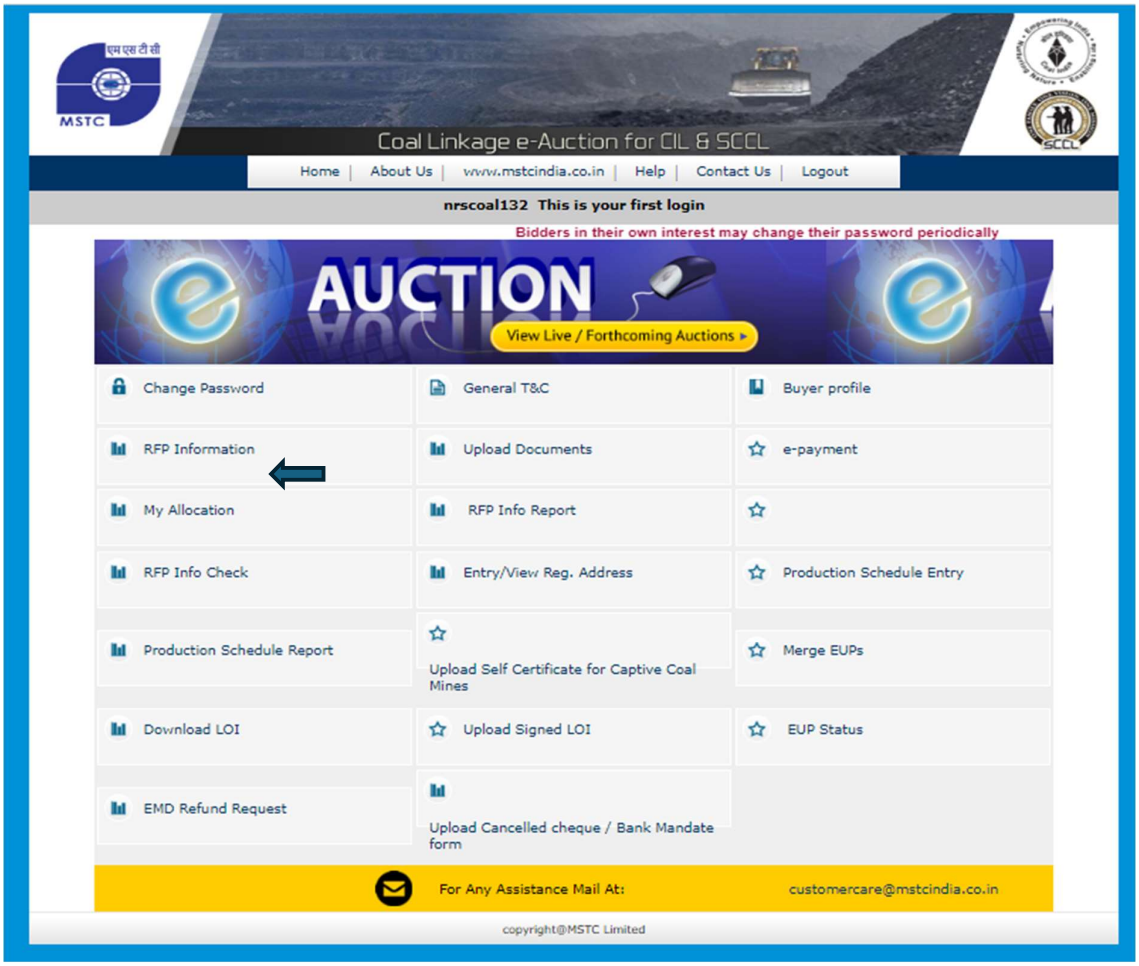
Click on **Confirm Upload**



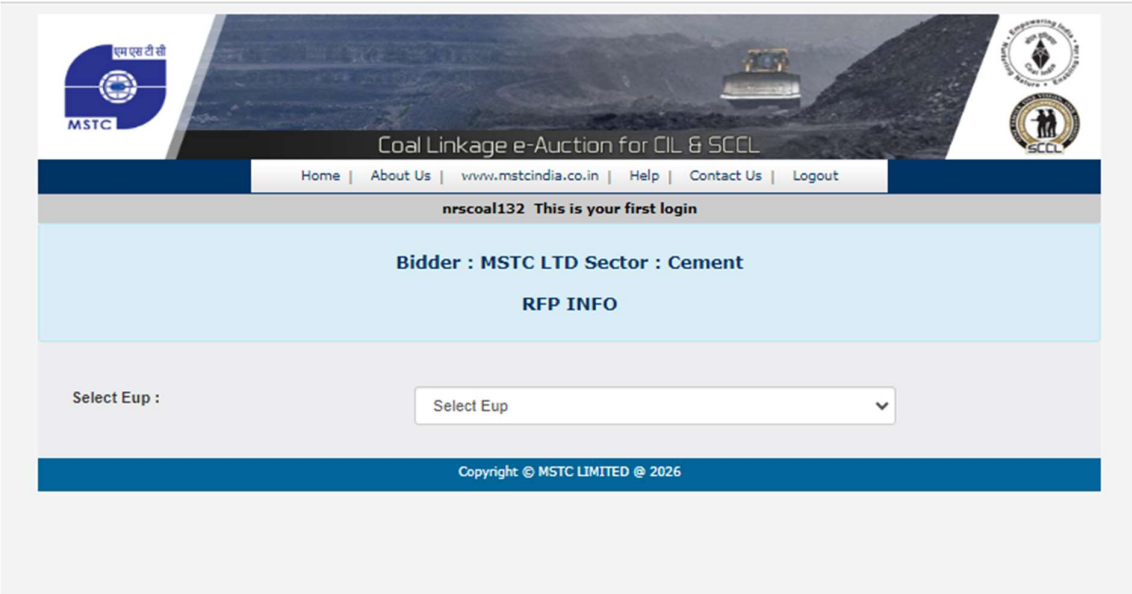

Click on **Home**

**<u>Up to this stage, all process shall remain same for Individual EUPs as well as Merged EUPs</u>**

## Single EUP case

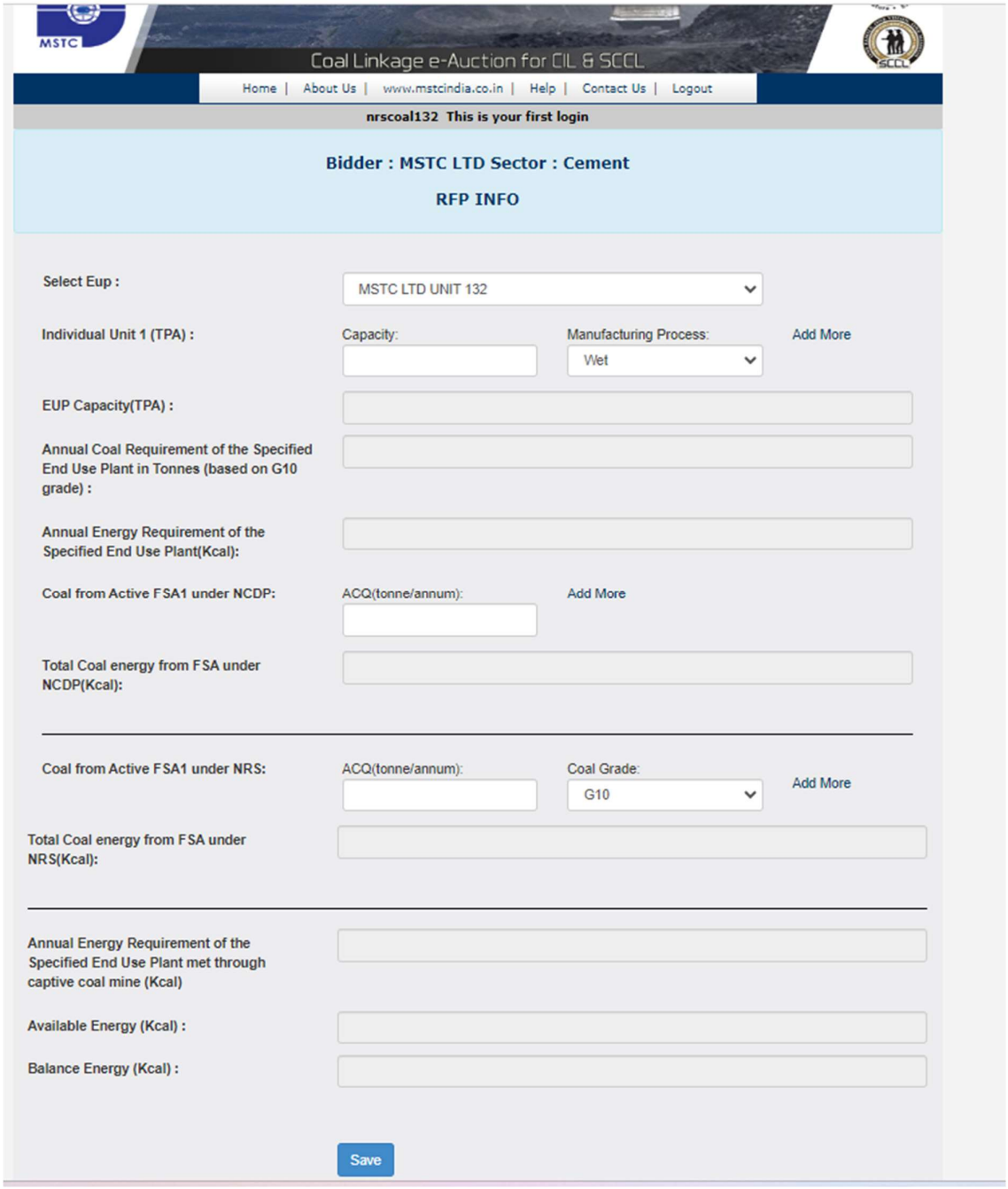



Click on **RFP Information**




Select EUP

Please select the EUP from the dropdown.




**If more than one Unit exist in single EUP** then click **Add More** to generate additional row as shown below: -

The screen will have space for the bidder to type individual unit capacity(TPA)

**Bidder : MSTC LTD Sector : Cement**

**RFP INFO**

| | | | |
|---|---|---|---|
| Select Eup : | MSTC LTD UNIT 132 | | |
| Individual Unit 1 (TPA) : | Capacity: 400000 | Manufacturing Process: Wet | Add More |
| Individual Unit 2 (TPA) : | Capacity: 300000 | Manufacturing Process: Semi-Dry | Delete Row |
| Individual Unit 3 (TPA) : | Capacity: 600000 | Manufacturing Process: Dry | Delete Row |
| EUP Capacity(TPA) : | 1300000.00 | | |
| Annual Coal Requirement of the Specified End Use Plant in Tonnes (based on G10 grade) : | 245650.00 | | |
| Annual Energy Requirement of the Specified End Use Plant(Kcal): | 1093142500000 | | |
| Coal from Active FSA1 under NCDP: | ACQ(tonne/annum): 500 | Add More | |
| Total Coal energy from FSA under NCDP(Kcal): | 2225000000 | | |
| Coal from Active FSA1 under NRS: | ACQ(tonne/annum): 500 | Coal Grade: G1 | Add More |
| Total Coal energy from FSA under NRS(Kcal): | 3575000000 | | |
| Annual Energy Requirement of the Specified End Use Plant met through captive coal mine (Kcal) | 0 | | |
| Available Energy (Kcal) : | 5800000000 | | |
| Balance Energy (Kcal) : | 1087342500000 | | |

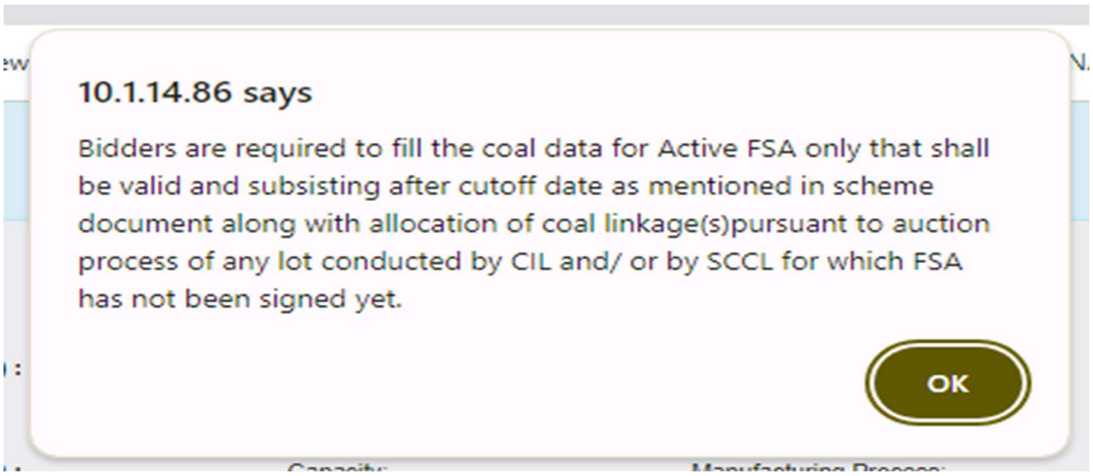
Save

After filling individual capacity , total capacity of EUP gets calculated, the system shall auto calculate and display the annual quantity of G10 grade coal required annually as well as the annual energy requirement (Kcal).

**Bidder shall then fill up the details against Coal from Active FSAs under NCDP (If Applicable)**

System shall prompt following message prior to entry of details against Coal from FSAs under NCDP

**"Bidders are required to fill the coal data for Active FSA only that shall be valid and subsisting after cutoff date as mentioned in scheme document along with allocation of coal linkage(s)pursuant to auction process of any lot conducted by CIL and/ or by SCCL for which FSA has not been signed yet"**



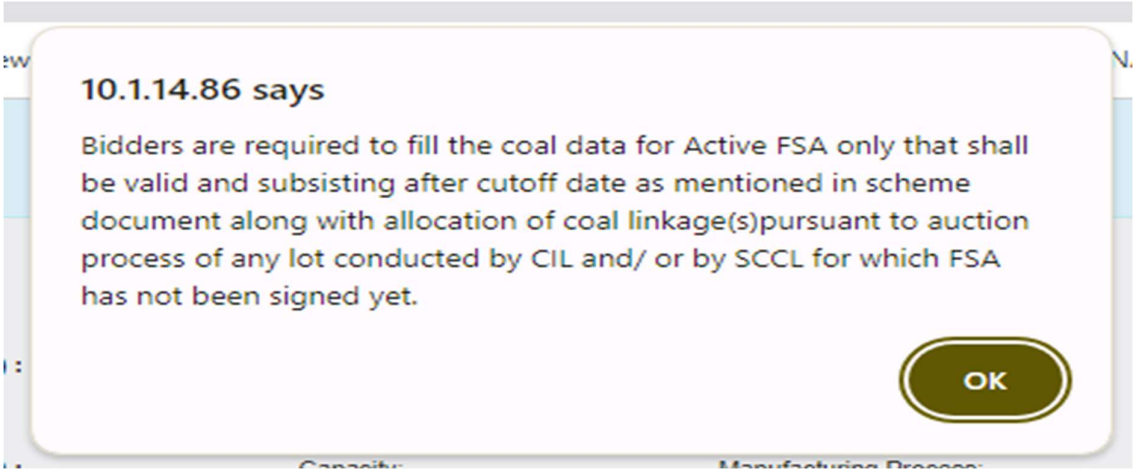

Bidder shall proceed accordingly.

If more than 1 FSA exist, click Add More to generate Additional Rows.

**Similarly, Bidder shall then fill up the details of Coal and Grade of coal against Active FSAs under NRS (if applicable)**

System shall again prompt following message prior to entry of details for Coal from Active FSAs under NRS

**"Bidders are required to fill the coal data for Active FSA only that shall be valid and subsisting after cutoff date as mentioned in scheme document along with allocation of coal linkage(s)pursuant to auction process of any lot conducted by CIL and/ or by SCCL for which FSA has not been signed yet"**




If more than 1 FSA exist, click Add More to generate Additional Rows.

Based on these inputs, the system shall calculate **Available Energy (Kcal)** which is sum of Total Coal Energy from FSA under NCDP and Total Coal Energy from FSA under NRS and Total Coal Energy Coal Mines.

**Balance Energy (Kcal)** that the bidder is eligible to bid is equal to

**Annual Energy Requirement (Kcal)** minus **Available Energy (Kcal).**

**Then, click on save Button and following screen will be displayed.**

**NOTE: - On saving RFP, RFP information will be frozen, and no further modification shall be allowed. Bidders are therefore advised to carefully review and verify all details before saving RFP.**

COLA LINKAGE RPF DISPLAY - Google Chrome

Not secure https://10.1.14.86/auctionhome/mstc/display_value.jsp

| No. | Grade | Max Quantity(Tonne/Annum) | Bid Security and Process Fee for Max Quantity at Rs 200.0/tonne for CIL NRS auction | Bid Security and Tranaction Fee for Max Quantity at Rs 105/tonne for SCCL NRS auction |
|---|---|---|---|---|
| 1. | G1 | 152075 | 30415174.83 | 15967966.78 |
| 2. | G2 | 158736 | 31747226.28 | 16667293.80 |
| 3. | G3 | 166006 | 33201297.71 | 17430681.30 |
| 4. | G4 | 173974 | 34794960.00 | 18267354.00 |
| 5. | G5 | 182746 | 36549327.73 | 19188397.06 |
| 6. | G6 | 192450 | 38490000.00 | 20207250.00 |
| 7. | G7 | 203241 | 40648317.76 | 21340366.82 |
| 8. | G8 | 215315 | 43063069.31 | 22608111.39 |
| 9. | G9 | 228914 | 45782842.11 | 24035992.11 |
| 10. | G10 | 244346 | 48869325.84 | 25656396.07 |
| 11. | G11 | 262010 | 52402048.19 | 27511075.30 |
| 12. | G12 | 282426 | 56485324.68 | 29654795.45 |
| 13. | G13 | 306293 | 61258732.39 | 32160834.51 |
| 14. | G14 | 334566 | 66913384.62 | 35129526.92 |
| 15. | G15 | 368590 | 73718135.59 | 38702021.19 |

Please check the data submitted by you above carefully before proceeding. If you are sure, click on Proceed to make final submission or close the window to Cancel.Once the data is submitted, no further modification shall be allowed. The bidder shall be solely responsible for any mistake made in submission of the data.

Proceed Cancel

The screen displays the maximum quantity of coal in each grade that the bidder is eligible to bid based on the information provided by it in the previous step. The system also displays the amount to be deposited by the bidder to be able to bid for the maximum quantity of coal in each grade.

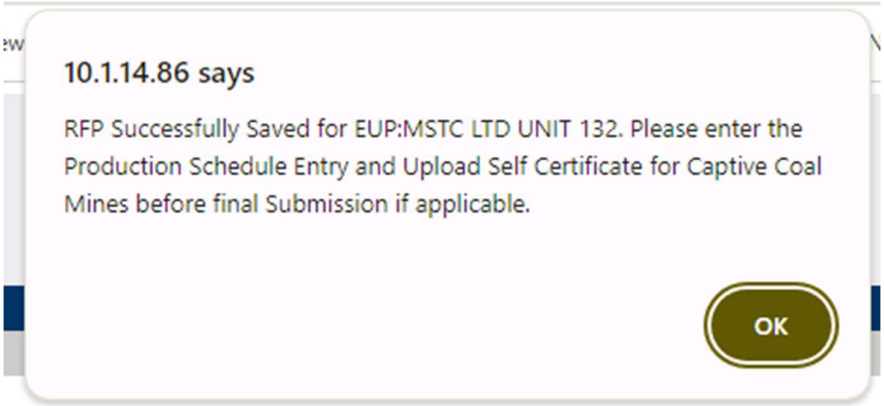
The bidder should read the text in RED colour before clicking on the Proceed button. The bidder may click the Cancel button to go back to the previous page.

On clicking the Proceed button, the data will be saved and can't be changed any more. The Save button will get disabled.

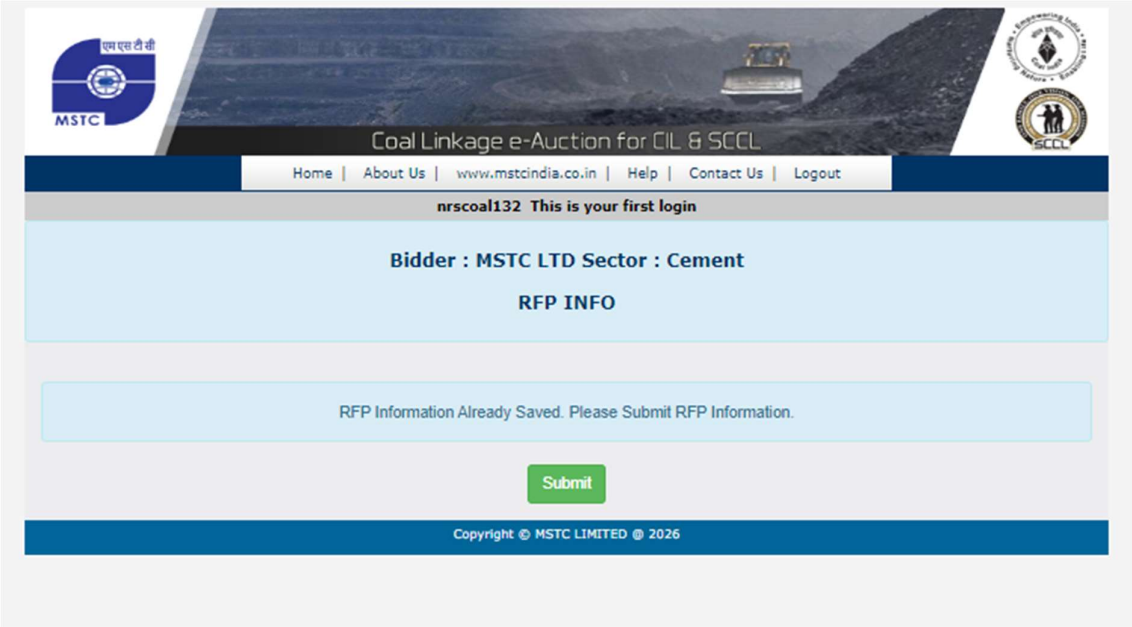
On clicking OK, the data entered shall be saved.

OK Cancel

**Click on Ok**



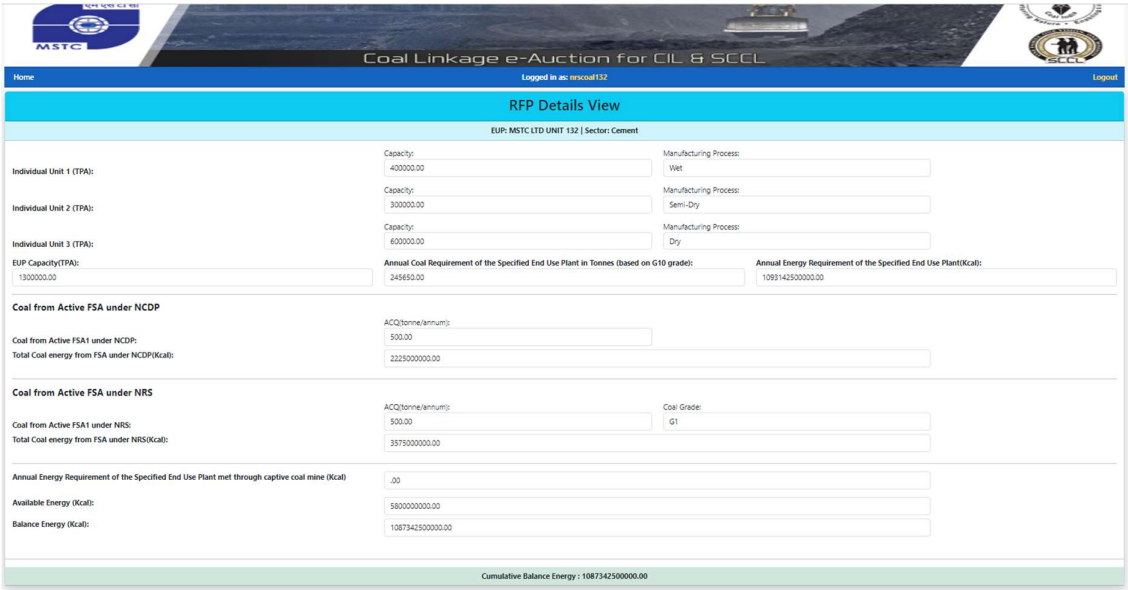

**Click on Ok**




**Prior to submit, those bidders who have captive coal mines shall upload self-certificate for captive coal Mines and enter the production schedule.**

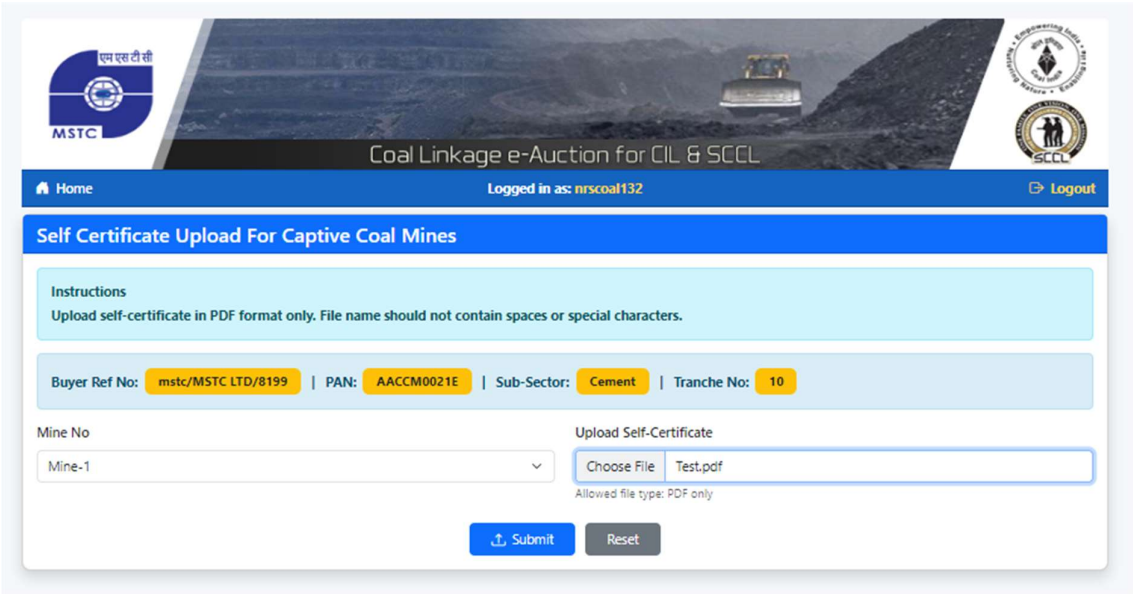
**Bidders not having coal mines shall proceed to Submit**

**After RFP submit, Bidders not having Coal Mines can check their RFP details under RFP Info Check link.**

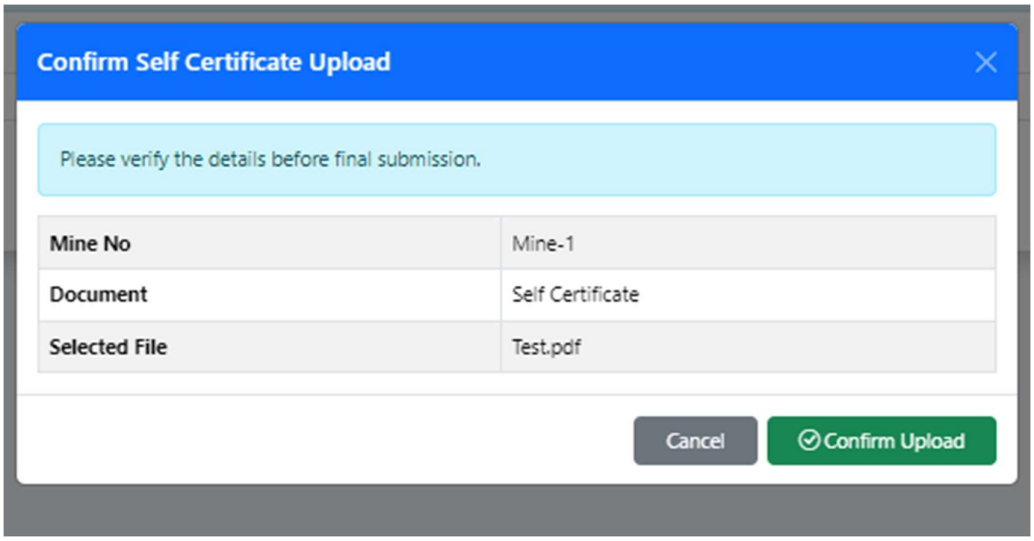



## Bidders having Captive Coal Mines

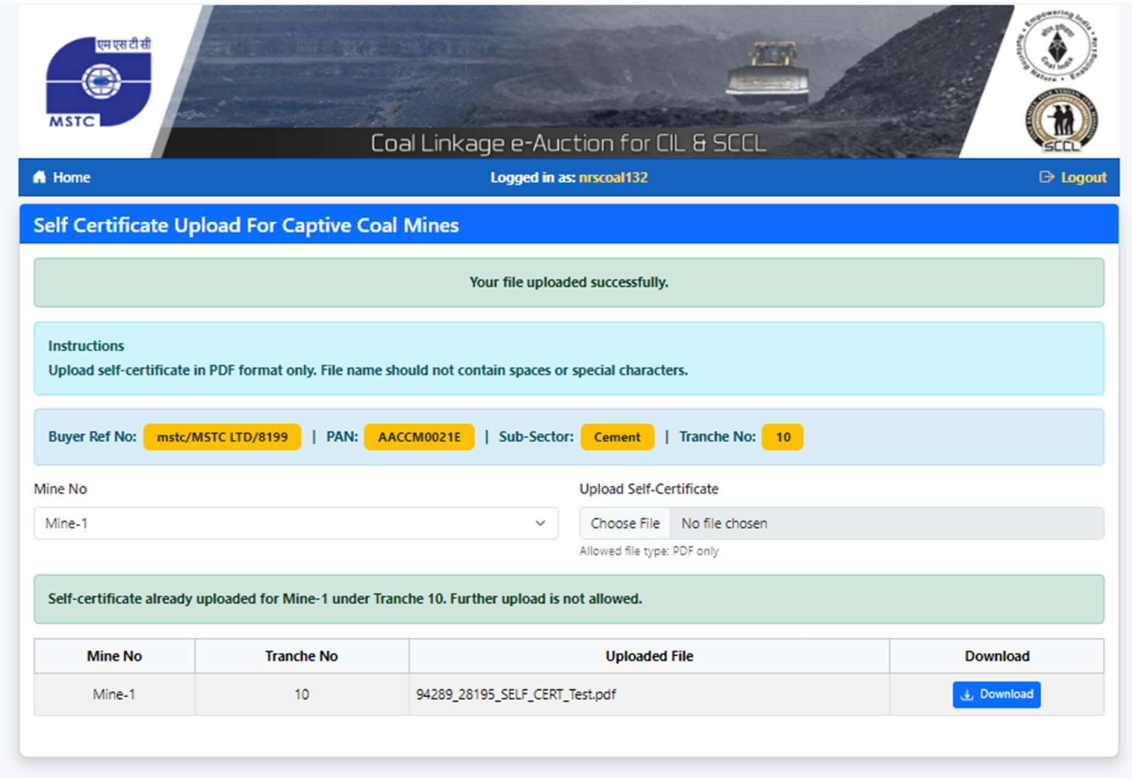
Those Bidders who have captive coal mines shall proceed to upload of self-certificate for captive Coal Mines via “Upload Self-Certificate for Captive Coal Mines” present in bidder dashboard.



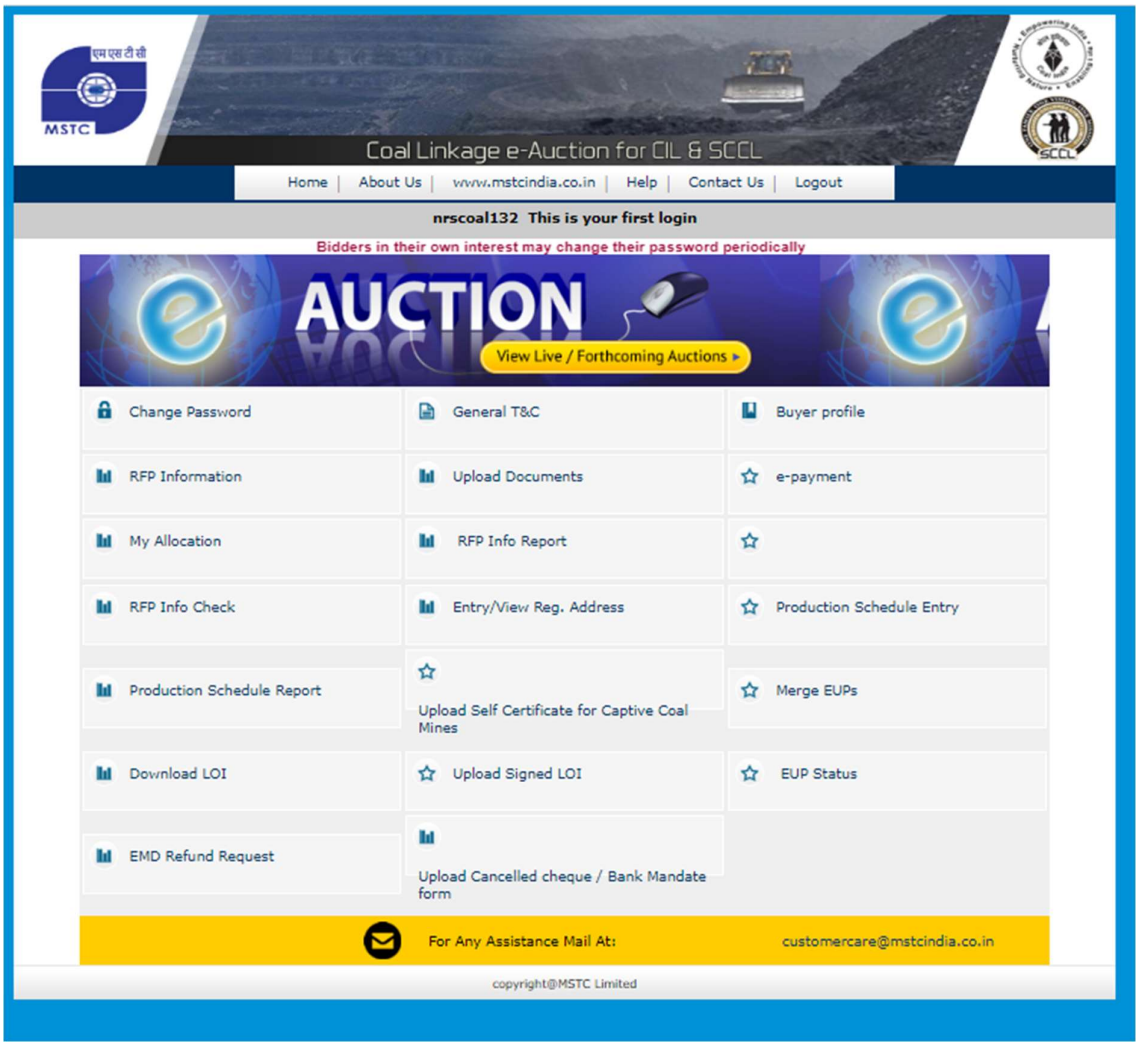

Click on **Submit**.

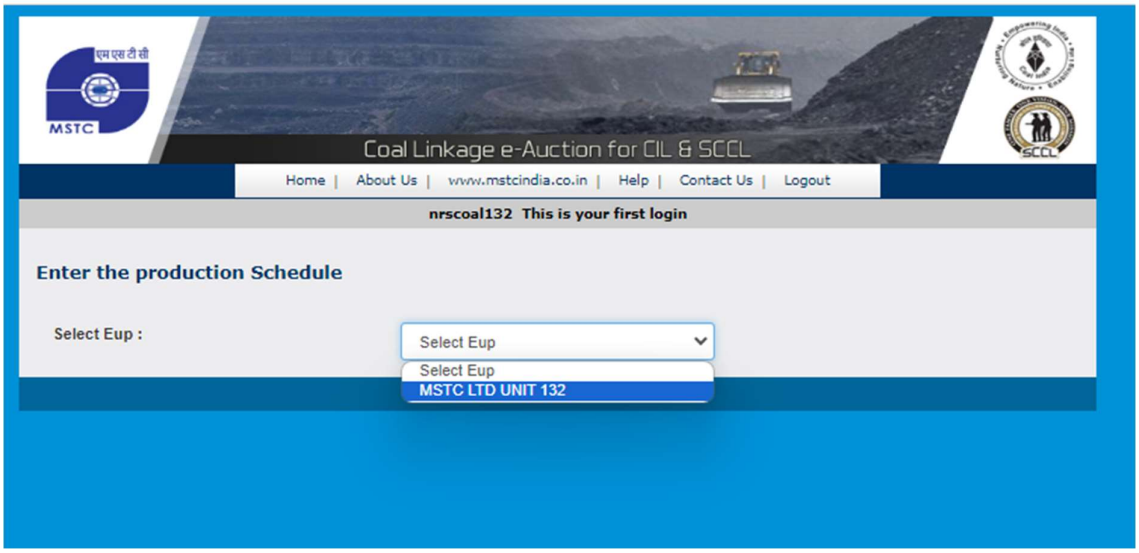



Click on **Confirm Upload**




After uploading of self-certificate, Bidder shall proceed for Production Schedule Entry.


MSTC
Coal Linkage e-Auction for CIL & SCCL
Home | About Us | www.mstcindia.co.in | Help | Contact Us | Logout
nrscoal132 This is your first login
Bidders in their own interest may change their password periodically
AUCTION
View Live / Forthcoming Auctions
Change Password
General T&C
Buyer profile
RFP Information
Upload Documents
e-payment
My Allocation
RFP Info Report
RFP Info Check
Entry/View Reg. Address
Production Schedule Entry
Production Schedule Report
Upload Self Certificate for Captive Coal Mines
Merge EUPs
Download LOI
Upload Signed LOI
EUP Status
EMD Refund Request
Upload Cancelled cheque / Bank Mandate form
For Any Assistance Mail At:
customercare@mstcindia.co.in
copyright@MSTC Limited




- Bidder shall select the EUP

- **For Merged EUPs case**, please select the EUP from dropdown for which Production schedule is to be entered.

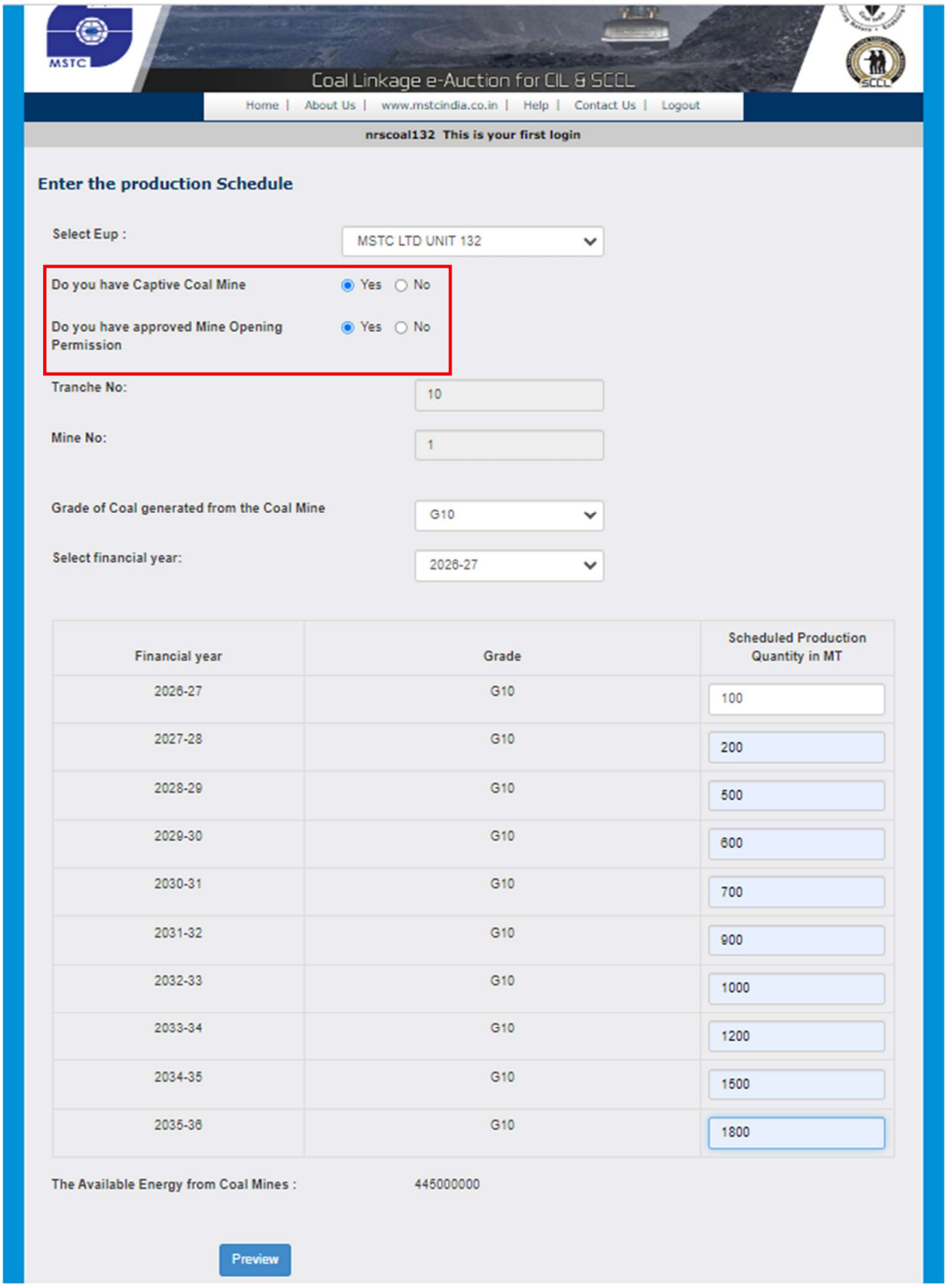
  The bidder has to be very careful during selection of radio button for selection of following questions

  **"Do you have Captive Coal Mine"** and "**Do you have approved Mine opening permission"**

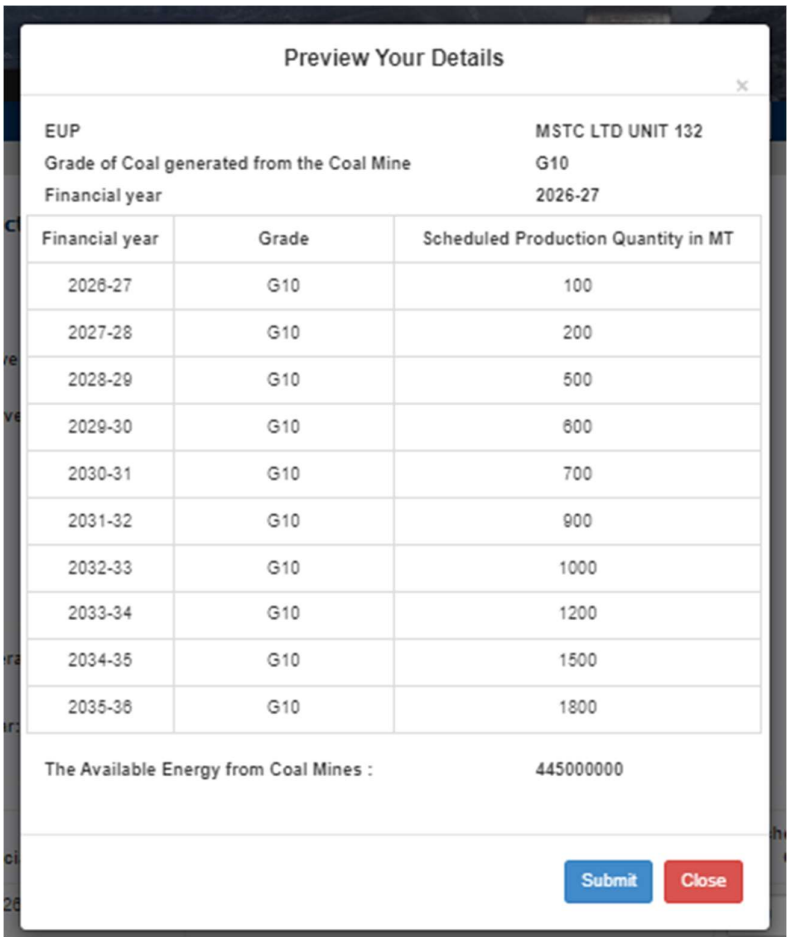
  On clicking "No" in any of the above questions, the bidder shall not be allowed to proceed further for entering the production schedule for the EUP selected.

  **THEREFORE, THE BIDDERS ARE ADVISED TO EXERCISE MAXIMUM CAUTION DURING SELECTION OF THE HIGHLIGHTED QUESTIONS RELATED TO CAPTIVE COAL MINE AND MINE OPENING PERMISSION.**

**Sample of Filled Production Schedule for reference to those bidders who have Mine opening permission is given below: -**




Click on **Preview**



Preview Your Details

EUP MSTC LTD UNIT 132
Grade of Coal generated from the Coal Mine G10
Financial year 2026-27

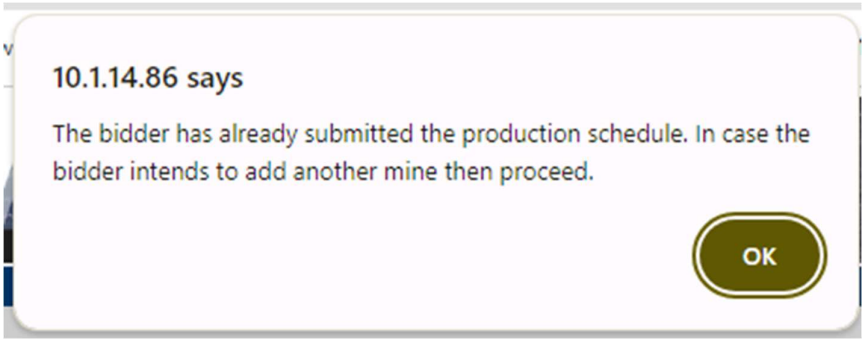
| Financial year | Grade | Scheduled Production Quantity in MT |
|---|---|---|
| 2026-27 | G10 | 100 |
| 2027-28 | G10 | 200 |
| 2028-29 | G10 | 500 |
| 2029-30 | G10 | 600 |
| 2030-31 | G10 | 700 |
| 2031-32 | G10 | 900 |
| 2032-33 | G10 | 1000 |
| 2033-34 | G10 | 1200 |
| 2034-35 | G10 | 1500 |
| 2035-36 | G10 | 1800 |

The Available Energy from Coal Mines : 445000000

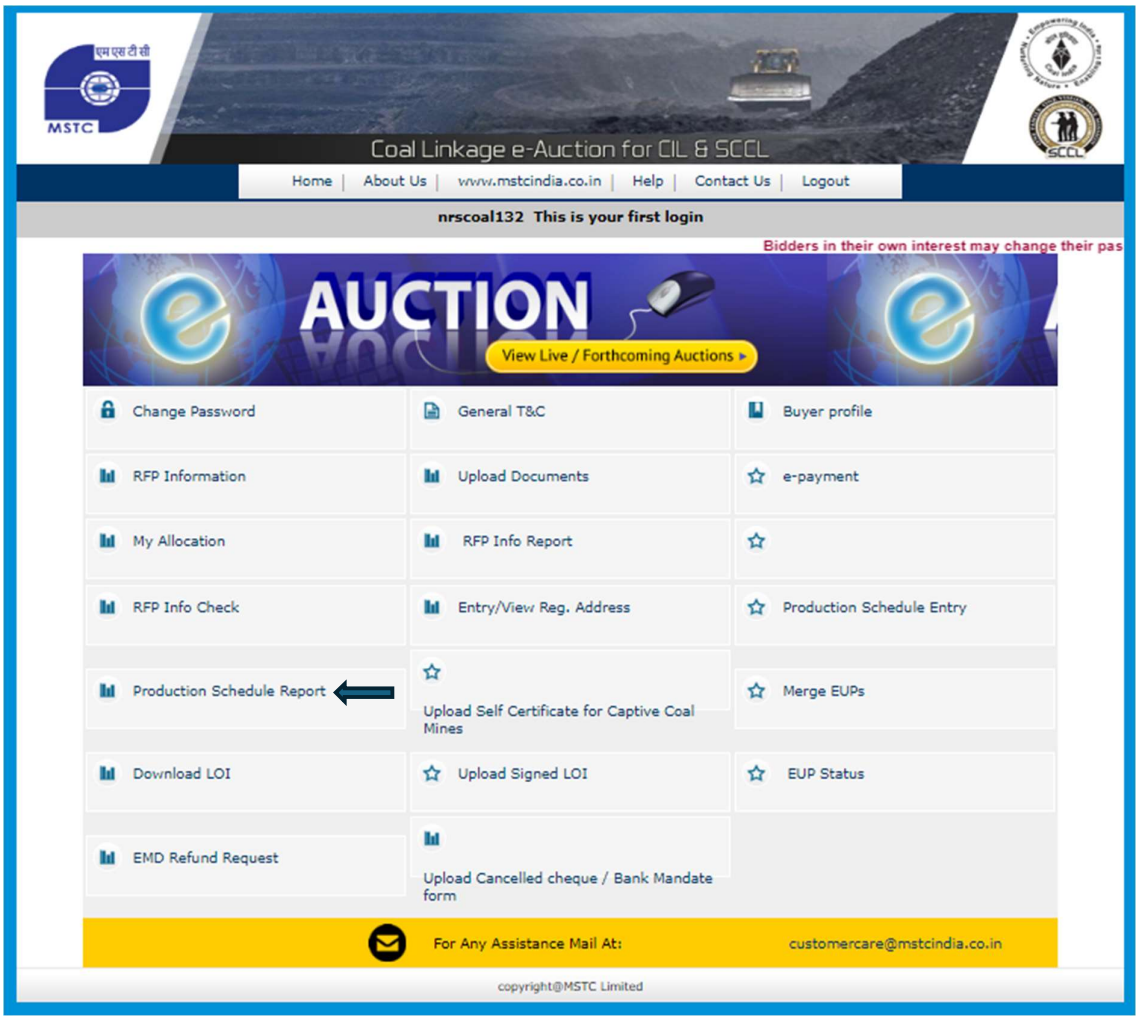
Submit Close

Click on **Submit**

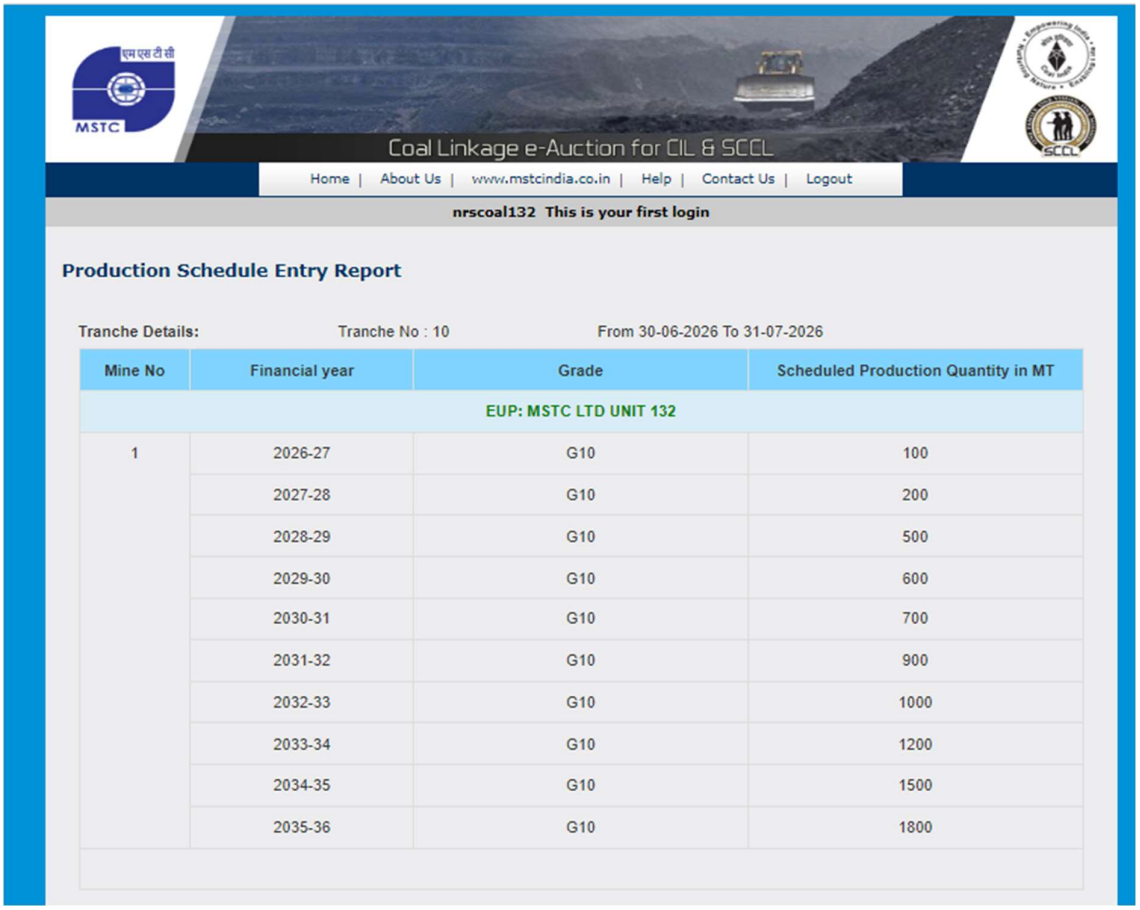
**Following Message shall appear prompting bidder to add another Mine if applicable.**




Click on **OK**

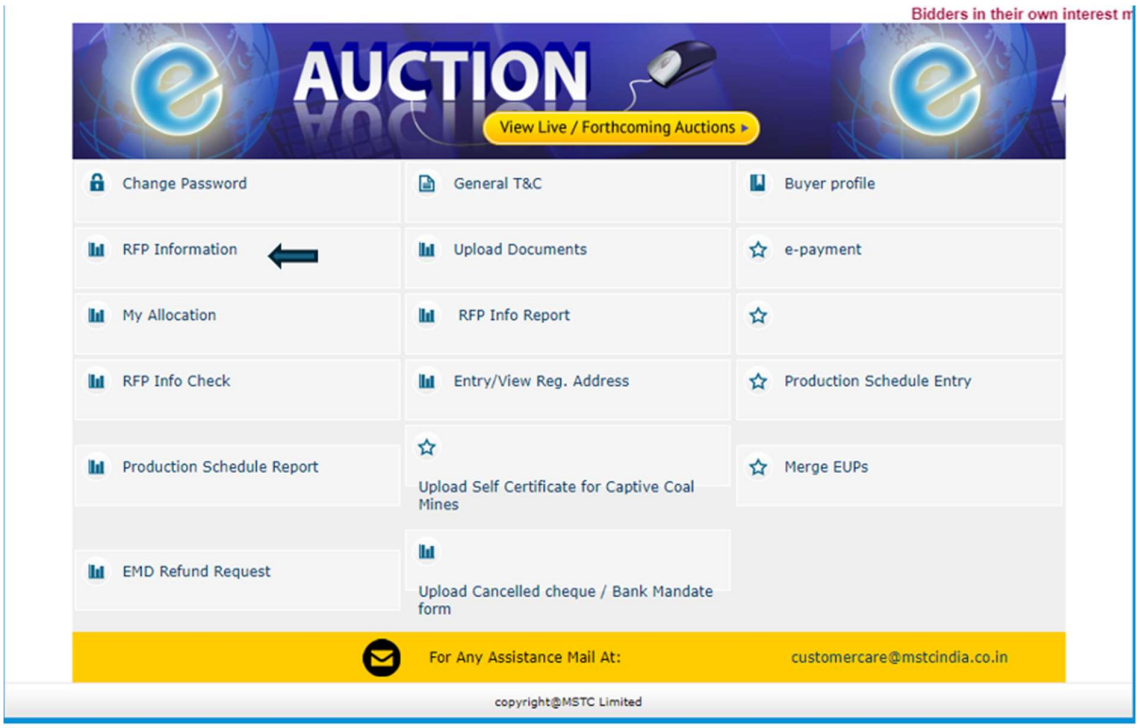


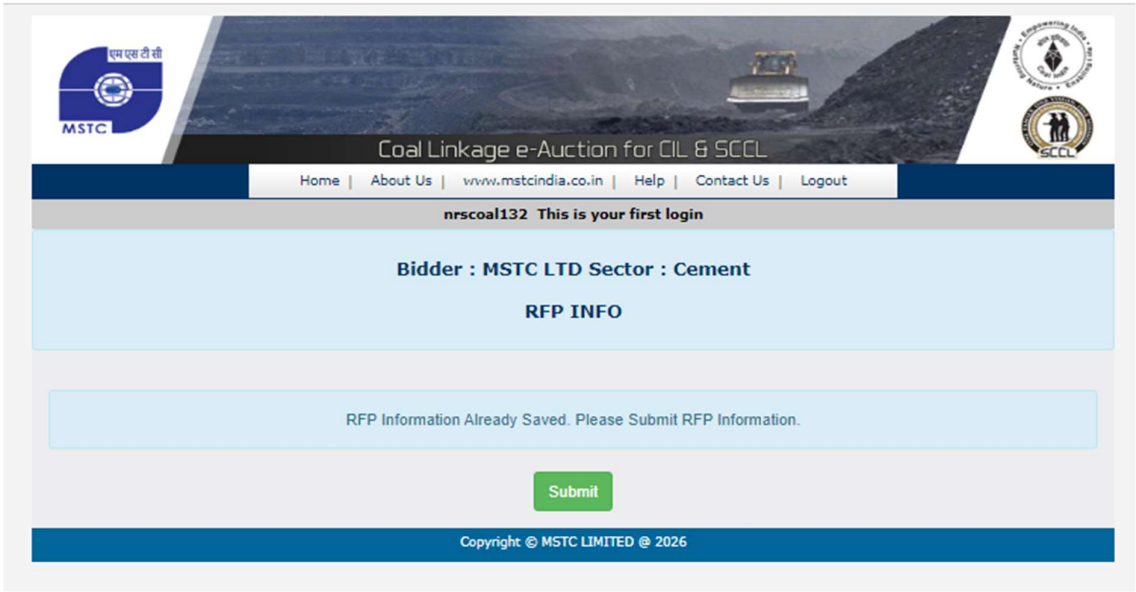

Bidders can also check details of filled Production schedule Entry on clicking **"Production Schedule Report"** Link



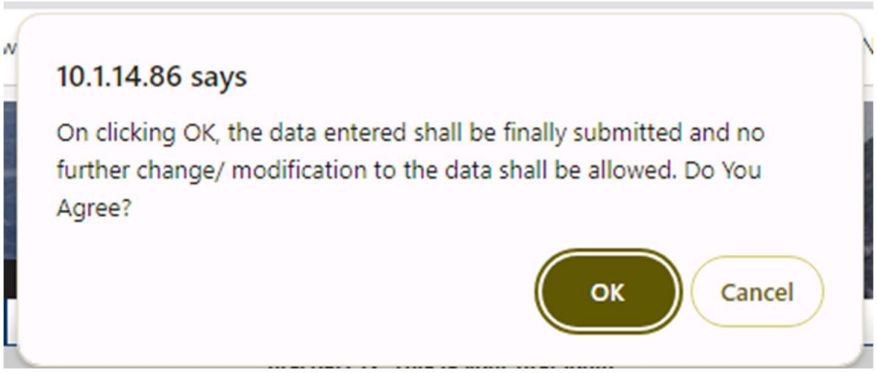

| Mine No | Financial year | Grade | Scheduled Production Quantity in MT |
|---|---|---|---|
| EUP: MSTC LTD UNIT 132 | | | |
| 1 | 2026-27 | G10 | 100 |
| | 2027-28 | G10 | 200 |
| | 2028-29 | G10 | 500 |
| | 2029-30 | G10 | 600 |
| | 2030-31 | G10 | 700 |
| | 2031-32 | G10 | 900 |
| | 2032-33 | G10 | 1000 |
| | 2033-34 | G10 | 1200 |
| | 2034-35 | G10 | 1500 |
| | 2035-36 | G10 | 1800 |

Again, Click on RFP Information link.

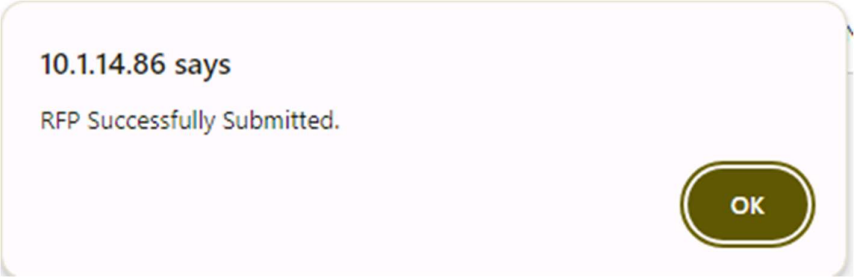



Click on **Submit**




Click on Ok




Click on Ok

RFP information has been submitted for Single EUP case.

## Procedure for filling RFP Information by Merged EUP Bidders

**Case 1: NRS Linkage FSAs Executed EUP-wise**

Where NRS Linkage FSAs have been executed separately for individual EUPs, the procedure for entering RFP information shall be identical to that applicable for a Single EUP.

For example, if a merged bidder entity comprises four (4) EUPs and a total of six (6) NRS Linkage FSAs have been executed as follows:

- EUP-1: 2 FSAs
- EUP-2: 3 FSAs
- EUP-3: 1 FSA
- EUP-4: No FSA

The bidder shall enter the RFP information separately for each EUP and provide the corresponding NRS FSA details against the respective EUP.

After saving the RFP information for each EUP, if the bidder has a captive mine, the bidder shall upload the prescribed Self-Certificate for the captive mine and furnish the production schedule EUP wise.

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**Case 2: NRS Linkage FSA Executed Cumulatively for the Merged Bidder Entity**

Where a single NRS Linkage FSA has been executed cumulatively for multiple EUPs of a merged bidder entity, the bidder shall fill the capacity of EUP 1 unit and enter the details of all NRS FSAs against EUP-1 only and proceed for save.

In such cases, the system may temporarily display a negative Balance Energy value for EUP-1. This is expected system behaviour and may be ignored at this stage.

Saving RFP of other EUPs need to be done. The bidder shall **not** enter the same NRS Linkage FSA details against the remaining EUPs, as the FSA detail has already been captured under EUP-1.

After saving the RFP information for each EUP, if the bidder has a captive mine, the bidder shall upload the prescribed Self-Certificate for the captive mine and furnish the production schedule EUP wise.

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### Linking of NRS Linkage FSAs with Individual EUPs for Merged Bidders (Mandatory)

Before final submission of the RFP, every merged bidder shall map each NRS Linkage FSA to the applicable EUP(s) using the **"Linked EUP"** field.

The **Linked EUP** field shall:

- be provided against every NRS Linkage FSA entry;
- consist of a multi-select drop-down with checkboxes containing the names of all EUPs associated with the logged-in merged bidder;
- allow the bidder to select one or more applicable EUPs against each FSA; and
- be mandatory, requiring the selection of at least one EUP for every FSA entered.

**After completing the mapping of all NRS Linkage FSAs with the respective EUP(s) through the Linked EUP field, the merged bidder shall submit the RFP.**

## IMPORTANT POINTS

**Please note that**

**1. It is mandatory for the bidder to fill up and submit the RFP Information to be able to bid in the auction process.**

**2. The submission of the above information is allowed only once for each bidder and hence bidders should fill up the information very carefully. Modification of information once submitted or re-submission of information will not be allowed.**

### Additional Links

**Bidder may check filled RFP detail from RFP Info Check link present in bidder's dashboard**

**Bidder may also check Maximum eligible coal quantity on clicking RFP Info Report link present in bidder's dashboard.**

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