

How to get refund of Bid Security

In order to receive the refund of Bid Security and Process Fee for unsuccessful bid quantity, the bidders are required to submit the dully filled-in Electronic Payment Mandate Form (as per the format given below) alongwith a cancelled cheque. The scanned copy of the Electronic Payment Mandate Form and cancelled cheque alongwith a letter addressed to MSTC Limited requesting refund of Bid Security and Process Fee should be sent by email only to the following email id

coallinkage@mstcindia.co.in

The bidders are advised to write the following in the subject line of the email.

“Request for refund of Bid Security and Process Fee for sponge iron sub sector bidders – Bidder No”

Bidders are required to provide the details of the same bank account which was given by them during registration as bidder with MSTC’s website.

Electronic Payment Mandate Form

(Mandate for receiving payments through RTGS/NEFT from MSTC Limited)

01	Name of the Bidder	
02	Address with Phone No.	
03	Permanent Account Number (PAN)	
04	Particulars of Account	
a)	Name of the Bank	
b)	Name of the Branch	
c)	Branch Code	
d)	NEFT code of the Bank	
e)	City Name	
f)	Branch Location	
g)	Branch Telephone No.	
h)	Bank IFSC Code	
i)	9 - Digit MICR	

(Where MICR is starting with "O", Please take the correct code from your bank for proper identification of city, bank, branch)

j)	Type of the Account (S.B. Current or Cash Credit) with code (010/011/013)	
k)	Account Number (as appearing on the Cheque Book)	
05	Email Address of Bidder	
06	Date of Effect of RTGS/NEFT in your Bank	

(Please enclose a cancelled un-signed cheque leaf to enable us to verify the details mentioned above)

We hereby declare that the particulars given above are correct and complete. If the transaction is delayed lost because of incomplete or incorrect information, we would not hold the company responsible

Signature of Authorized Signatory

Bank Certificate

We certify that M/s has the above account with us and we confirm that the details given above are correct as per our records.

Date:
Place:

Authorized Officer of Bank